



***Winter and Spring Forward***  
***2021 Plan***



***(January 22, 2021)***

# SUNY Oswego Winter and Spring Forward 2021

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## I. **Campus Plan Implementation Leads**

The protocols and policies described in this plan and its attached Appendices, will be implemented at SUNY Oswego's main campus in Oswego, New York and its branch campus in Syracuse, New York under the leadership and oversight of President Deborah Stanley with direct responsibility in each division's vice president: Scott Furlong (Provost and Vice President for Academic Affairs), Jerri Howland (Vice President for Student Affairs and Dean of Students), Nicholas Lyons (Vice President for Administration and Finance) and Mary Canale (Vice President for Development and Alumni Relations). They are the responsible parties for executing *Winter and Spring Forward 2021*.

The vice presidents will work closely with their respective division deans, and/or directors, and other direct reports to enact all protocols, policies and procedures needed to protect the SUNY Oswego community.

Vice President for Administration and Finance Nicholas Lyons ([Nicholas.Lyons@oswego.edu](mailto:Nicholas.Lyons@oswego.edu)) will serve as SUNY Oswego's "**Campus Safety Monitor**" and be responsible for ensuring the College's continuous compliance with all aspects of this reopening plan.

## II. **Winter and Spring Start Dates**

All (3) Winter Sessions will be delivered remotely beginning **December 14, 2020** (three weeks) for Session 1, **January 4, 2021** (three weeks) for Session 2, and **December 14, 2020** (six weeks) for Session 3. (Courses that support student internships may occur remotely or in face-to-face or hybrid modalities.)

The spring semester will begin with a blend of face-to-face (25%), hybrid (25%) and remote (50%) coursework on **Monday, February 1, 2021**. There will be a limited number of clinical, student teaching, and internship activities starting on Monday, January 25, 2021.

## III. **Oswego 'Spring Forward' Pledge**

Prior to restarting on-campus operations, SUNY Oswego will meet all required reopening criteria according to federal, state and local guidelines.

All SUNY Oswego students who are coming to campus will be required to agree to the *Oswego 'Spring Forward' Pledge* at the time of baseline testing.

The Pledge reads as follows:

## **Oswego 'Spring Forward' Pledge**

SUNY Oswego acknowledges the vital role all members of our college community play in helping to protect the health and safety of each other. It is why we are asking you to agree to this **Oswego 'Spring Forward' Pledge**. Your agreement to this pledge will let us know that you are making a choice to be mindful of your actions and how they affect the lives of others. You play a critical role in helping to safeguard the health and safety of yourself and those in our greater community.

As a member of the SUNY Oswego community, I pledge:

1. I completed a **7-day precautionary quarantine** prior to returning to campus.
2. I will complete SUNY Oswego's **online daily COVID-19 screening form** before leaving my residence (on or off-campus) each day I intend to come to campus.  
*Note: If I am not feeling well, I will self-quarantine, and I will seek care from health officials. If I ever test positive for COVID-19, I will immediately notify SUNY Oswego's Student Health Services (if a student) or Human Resources (if an employee).*
3. I will **wear a face covering** when I am on campus and in the community that covers my nose and mouth except when I am alone, with a roommate, or while eating or drinking;
4. Adhere to all state, local and college **social distancing and group gathering guidelines**, whether on- or off-campus;
5. **Wash my hands thoroughly** and frequently with soap and water and/or use hand sanitizer that contains at least 60% alcohol base;
6. Participate in **baseline and surveillance campus testing** as outlined in subsequent sections of this Plan.
7. **Isolate or quarantine** as directed by SUNY Oswego's Health Services office and/or the county health department where I reside.

By agreeing to the Pledge, members of the Oswego campus community commit to doing their part to prevent community spread of COVID-19 so that they protect themselves and others from the devastating coronavirus and can help our campus remain together for the semester.

Any violation of this Pledge or the directives contained in this Plan may be subject to sanctions as outlined, including the [Chancellor's Uniform Sanctioning in Response to COVID-19 Student Violations](#).

#### **IV. Students Approved to Remain On Campus during Winter 2020-21 Term**

Beginning November 26, 2020, the following guidelines are applicable to students who have been approved to remain on campus over the 2020-21 winter break, including those with special circumstances such as those in isolation or quarantine, international students or students experiencing housing insecurity:

- Students are required to sign a *Winter Break Agreement*.
- Students will be required not to travel outside CNY and will continue to be monitored by Residence Life & Housing staff;
- Regular testing will be required for any student remaining on campus;
- Isolation and quarantine areas remain open and fully-serviced as needed for residential students, including daily meal service and health checks;
- Health Services (<https://www.oswego.edu/walker-health-center/home>) will continue providing a 24-hour per day call nurse support line (through Fonemed) to all students;
- Health Services staff will work on a rotating schedule, as needed, with the balance of staff telecommuting.
- The Counseling Center (<https://www.oswego.edu/counseling-services/home>) will continue to provide telecounseling and evaluate the appropriateness of in-person sessions. Crisis appointments are staffed by phone and Zoom, and students are permitted to attend face-to-face appointments after proper screening.

#### **V. Returning to Campus for Spring Semester**

(14) Days Prior to Arrival – All students and employees coming to campus for any reason must pre-screen daily for travel history, COVID-19 history and COVID-19 symptoms beginning 14 days prior to arriving on campus. The student form can be found at <https://oswego.medicatconnect.com/> and the employee form can be found at [www.oswego.edu/employee-screening](http://www.oswego.edu/employee-screening).

(7) Days Prior to Arrival - All students coming to campus for any reason must complete a 7-day precautionary quarantine prior to returning to campus. The following limited exemptions are allowed for the 7-day precautionary quarantine stated above:

- Medical School and Health Professions students designated as “essential employees” will not be required to quarantine.
- Students who are employed may apply for a limited exemption to allow them to work during the quarantine by emailing [studentaffairs@oswego.edu](mailto:studentaffairs@oswego.edu). To qualify for the exemption, such students will need to document the COVID-19 safety protocols of their employers. Also, the exemption will only apply to their ability to work. When not working, the students will be expected to quarantine from others.

Out-of-State and International Travelers - SUNY Oswego will proactively reach out to international and domestic students and employees who live outside of New York and out of the country to ascertain their arrival dates and quarantine schedule according to New York State’s Travel Advisory guidelines (<https://coronavirus.health.ny.gov/covid-19-travel-advisory>) whether living on- or off-campus. All individuals must attest that they have submitted the New York Traveler Health form (<https://forms.ny.gov/s3/Welcome-to-New-York-State-Traveler-Health-Form>), and follow the guidance of the governing local health department related to quarantine/isolation, testing and timing of returning to campus.

Upon Arrival – A phased return will take place for all residential students, whereby the student will adhere to a schedule in order to occupy their residence hall, including mandatory signing of the Oswego ‘Spring Forward’ Pledge and participation in campus baseline COVID-19 pooled saliva testing *prior to move-in*. SUNY Oswego will work with students to determine their respective return dates.

Off-campus students and employees returning to campus must also participate in baseline COVID-19 pooled saliva testing upon arrival. There is no cost to students or employees who participate in campus-based testing.

Students or employees who have tested positive for COVID-19 within 90 days of arrival are exempt from participating in campus testing, but must provide evidence of the positive test result to SUNY Oswego’s Health Services office (students) to [whealth@oswego.edu](mailto:whealth@oswego.edu) or Human Resources (employees) to [hr@oswego.edu](mailto:hr@oswego.edu).

Surveillance Testing – All students and employees coming to campus for any reason must participate in campus surveillance testing each week throughout the spring semester. This requirement will be closely monitored for compliance. Failure to comply with COVID testing requirements will result in disciplinary action, including

immediate measures that will restrict one from participating in classes, as well as denied card access to residence halls and dining centers.

## **VI. Vulnerable Populations**

We recognize we have students, faculty members and staff with underlying health conditions that puts them at risk or who are uncomfortable with face-to-face interaction during this pandemic. We are extremely cautious in terms of our classroom setup and strictly enforce mask wearing in order to reduce risk of infection in the classroom. Faculty have designed face-to-face courses to enable students to participate remotely when students are quarantined, in isolation, or are impacted by significant vulnerabilities. Faculty who should avoid significant face-to-face interactions may teach their courses online, either synchronously or asynchronously.

We will attempt to accommodate students who have health concerns with face-to-face courses by putting them in available online classes (at all times face-to-face courses are able to be in session). In all cases, faculty will have a plan to move to a remote/online modality if public health concerns dictate such a move.

In addition, any employee whose age or health conditions place them in a vulnerable status, will have the option to work through the interactive process pursuant to ADA guidelines with the Office of Human Resources. Possible options include the development an alternate work plan and/or exploration of other potential accommodations including but not limited to: providing extra social distancing measures, working remotely (either fully or partial), modifying physical space, limiting interaction with the public, providing specific PPE, etc. The Office of Human Resources will work with each employee's immediate supervisor as appropriate.

## **VII. Isolation and Quarantine**

Any student or employee who tests positive for COVID-19 or is a close contact with someone who tests positive for COVID-19, must isolate or quarantine and follow the guidance of the county health department where the individual resides.

The full utilization of (3) residence halls on campus will be used for isolation and quarantine of residential students. Lonis and Moreland Halls (adjacent) with 144 rooms, will be used for isolation, and Funnelle Hall with 208 rooms will be used for quarantine, for a total of **352 rooms for isolation and quarantine**.

Students who are symptomatic are placed in ***precautionary quarantine*** by SUNY Oswego Health Services. These students are contacted daily by Health Services

and by Residential Life and Housing staff via telephone or email after a review of their daily monitoring questionnaire is made, and a telemedicine appointment is scheduled if necessary. These students are released from precautionary quarantine if they test negative or if any symptoms are improved.

Students who are placed in **mandatory quarantine** by the Oswego County Health Department are identified as contacts of positive COVID-19 cases. These students are placed for a period of 14 days from the time of contact with a positive COVID-19 case and released in coordination with the local county health department. The 14-day period covers the time that symptoms could potentially begin. These students are offered a COVID-19 PCR test administered by SUNY Oswego Health Services. Students in mandatory quarantine are contacted daily by New York State Contact Tracers and SUNY Oswego Health Services who provide a monitoring questionnaire and follow-up telemedicine appointment if necessary. They are also contacted daily by Residential Life and Housing staff.

Students are placed in **isolation** by the Oswego County Health Department. If a student's symptoms change or they have an expressed need, SUNY Oswego Health Services will follow up with the student. Students are placed in isolation for 10 days from the date of onset of symptoms or from the date of a positive result, if asymptomatic. These students are contacted daily by the Oswego County Health Department and by Residential Life and Housing staff.

SUNY Oswego Health Services provides telemedicine to all students in **isolation** and **quarantine**, whether residing on-campus or off-campus. Health Services also provides daily medication delivery to residential students in isolation and quarantine buildings. Health Services uses a 24-hour/7-day per week on-call triage line available for students. Health Services is notified of positive cases by the Oswego County Health Department (OCHD).

While we do not isolate or quarantine off-campus students in campus residence halls, they receive health services including testing by Health Services and we work collaboratively with OCHD to help identify isolation or quarantine locations, when needed, for off-campus students.

Off-Campus students and employees will also be required to isolate or quarantine at the request of the county health department where the individual resides. In most cases, these individuals will quarantine at their residence. If a person is not able to



quarantine at their residence, the county health department will assist with finding a quarantine placement.

Employees required to isolate or quarantine shall communicate with the Office of Human Resources and provide documentation from their healthcare provider or their local health department. Those employees who are required to quarantine due to New York State Travel restrictions will self-quarantine as directed by the travel related guidelines. Employees must communicate to the Office of Human Resources and their supervisors regarding the start and end dates of the self-quarantine.

## **VIII. Throughout the Semester - Monitoring Health and Safety**

### ***Daily Screening***

Any student or employee who comes to campus for any reason must complete a daily health screen. The student form can be found at <https://oswego.medicatconnect.com/> and the employee form can be found at [oswego.edu/employee-screening](https://oswego.edu/employee-screening). This daily health screen will contain questions regarding COVID-19 symptoms, exposure to potential contacts that may or are confirmed to have COVID-19, and ask whether they have traveled to a NYS restricted state or internationally. Students and employees will log into the daily health screen with their Laker NetID for identification. Health screens will be dated and time-stamped to assist with tracking and tracing. To ensure that this health information remains protected, personal health data will not be stored. The daily health screening questions will be updated accordingly as required by the CDC and/or per New York State guidelines.

### ***Personal Protective Equipment (PPE)***

Face Coverings for All: All students, faculty members and staff must wear face coverings in accordance with [CDC guidelines](#) when they are with another person (other than when they are eating or drinking, or with their roommate). All new students, faculty and staff will be provided with two free cloth face coverings from SUNY Oswego before joining the campus community. A supply of replacement face coverings will also be maintained by the campus. All students and employees will also be encouraged to provide their own face coverings to ensure they always have an adequate supply of clean face coverings to access.

Other PPE Will be Maintained by SUNY Oswego: Face shields (limited quantity and provided to those designated in need of a face shield rather than only a face covering); eye protection (for laboratory spaces, Health Services and facilities staff);

rubber gloves, paper gowns and thermometers (Health Services); hand sanitizer, disinfectant spray and wipes, paper towels (available in all campus spaces including classrooms, dining halls, residence halls, lounges, hallways and offices).

Ordering, Receiving and Distributing PPE for Students and Employees: Before students return to campus, SUNY Oswego's Environmental Health and Safety (EHS) office will obtain and maintain a three-month supply of PPE, stored in Central Receiving, that includes an inventory of face shields, masks, eye protection gloves, disposable gowns, thermometers, hand sanitizer, disinfectant spray, wipes, and paper towels for all public campus spaces including classrooms, dining halls, lounges, hallways and offices.

Requests for replacement supplies will be made through an online request to EHS via the Resources section of the Oswego Forward website. PPE supplies will be obtained through current vendors and through SUNY Administration bulk purchasing when available.

Specialized PPE or Disinfecting Supplies: Requisitions for specialized PPE or disinfecting products not maintained in Central Receiving will be sent to EHS for CDC compliance review and approval before being processed through SUNY Oswego's purchasing department.

### ***Capacity to Maintain Social Distancing***

SUNY Oswego has the capacity to maintain social distancing due to the size and location of its campus and buildings. To utilize that capacity best, under the leadership of the Provost and Vice President for Academic Affairs, the Division of Academic Affairs is continuing to provide an academic schedule that enables courses to meet through multiple modalities dictated by a variety of factors, including pedagogical need, flexibility of the course, and health and safety requirements.

In addition, under the leadership of the Vice President for Administration and Finance and the Office of Human Resources, we are following all New York State Executive Orders and employee union agreements to limit the number of employees on campus at a time by requiring only essential workers to report to campus to perform their job duties and, with prior approval and work plans in place, non-essential workers will continue to work remotely with flexibility until further notice.

### ***COVID-19 Campus Surveillance (Ongoing) Testing***

After baseline testing is concluded, all students and employees coming to campus for any reason must be tested **each week** through campus surveillance testing.

Failure to comply with COVID testing requirements will result in disciplinary action, including immediate measures that will restrict one from participating in classes, as well as denied card access to residence halls and dining centers.

SUNY Oswego uses highly reliable testing, either pooled saliva testing developed by SUNY Upstate Medical University or the Abbott BinaxNOW COVID Ag Card to test each student and employee who will be studying and/or working on campus.

The test is performed on campus at the [Lee Hall Testing Center](#) (use this link for instructions, testing hours and to schedule an appointment). There is no cost to students or employees for testing.

### ***Other Diagnostic Testing***

Our Health Services department, under the division of Student Affairs, has served as the lead in coordinating all student diagnostic testing. We developed an inventory and signed agreements of partnership with laboratories, hospitals, clinics and recently-approved research organizations to assist us with confirming COVID-19 results.

All **symptomatic students** (those students who report a temperature >100.4 degrees or has symptoms of fever, chills, cough, difficulty breathing, headache, sore throat, muscle/joint aches, diarrhea, abdominal cramps or nausea, conjunctivitis (pink eye), or loss of taste or smell), will be asked not to come to campus (or for a residential student, to remain in their residence room) and Health Services nursing staff will monitor their symptoms and triage/test as needed.

Students determined to be in need of a COVID-19 test are swabbed individually (PCR) on campus by Health Services nursing staff in partnership with SUNY Upstate Medical, Oswego Hospital, LACNY or Aegis Sciences for lab diagnostic results.

Students may also, at their own choosing, visit a local urgent care center, but assume any and all out-of-pocket expenses in doing so. Positive results are shared with the Oswego County Health Department and, when the student identifies as a SUNY Oswego student, with the SUNY Oswego Health Services Center.

All **asymptomatic** students will be tested regularly as described in the above surveillance testing section.

### ***Wastewater Testing: A Partnership to Monitor COVID Activity***

SUNY Oswego is currently performing wastewater testing to identify levels of the virus in main campus buildings, specifically (11) of our residence halls throughout the spring 2021 semester. An initial test will be conducted upon students' return to residence halls to establish a baseline reading, then tests will be conducted twice per week (22 tests weekly). An additional test at the pump station is performed two times each week in coordination with the City of Oswego.

The goal is to monitor intensity and to produce a gross indicator of campus health. If a test result is a concern, additional tests further up the sanitary line will be performed for specific parts of the campus. SUNY Oswego will then concentrate health resources and behavioral interventions on areas of concern. Our wastewater testing partner is Quadrant Biosciences in Syracuse.

### ***Contact Tracing***

SUNY Oswego through its Health Services department and Office of Human Resources works closely with local county health departments to provide support to students, faculty and staff who need to isolate and/or quarantine, and also provide support to tracing efforts.

Contact tracing is provided by local health departments where an employee or student lives. Local health departments perform case investigations and contact tracing of residents of their county who test positive for COVID-19.

The local health department contact tracers create a list of anyone who is considered a "close contact" to the positive tested person during the past two days. According to health guidelines, a "close contact" is anyone who was within six feet of the positive tested person for a period of 10 minutes over a 24-hour period or more, starting two days before the onset of illness (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated. Contact tracers will ask all positive-tested people specifically about their employment/workplace to help notify others about the positive case.

### ***Outbreak Response and Containment***

In cases of possible exposure to COVID-19 on campus, SUNY Oswego shall follow Centers for Disease Control and Prevention guidance *Testing, Screening, and Outbreak Response for Institutions of Higher Education (IHEs)*, specifically the section "Tiered approach and inclusion criteria for SARS-CoV-2 testing of persons with possible exposure in IHE setting in the context of an outbreak"

<https://www.cdc.gov/coronavirus/2019-ncov/community/colleges-universities/ihe-testing.html#tier-2>).

Additionally, per the New York State Department of Health-issued "[Supplemental Guidance for COVID-19 Containment at Higher Education Institutions During the Public Health Emergency](#)", whenever the lesser of 100 individuals or 5% of the total on-campus population – inclusive of students, faculty, and staff –test positive for COVID-19 within a 14-day period, SUNY Oswego will immediately (1) transition all in-person learning to remote format(s), and (2) limit on-campus activities for a period of 14 days. During such period, in-person athletic events, extracurricular programs, and other non-essential student activities will be suspended, and dining hall(s) and other on-campus food services will be converted to a take-out model, as appropriate. Essential on-campus functions are authorized to continue.

After the 14-day period, the Oswego County Health Department (OCHD) shall evaluate SUNY Oswego's efforts to contain COVID-19 transmission. If OCHD, in consultation with DOH, determines that SUNY Oswego has demonstrated that community spread of COVID-19 has been effectively contained, the campus shall be authorized to reopen for in-person learning. However, if after the 14-day period, SUNY Oswego has not demonstrated that community spread of COVID-19 has been contained, OCHD, in consultation with DOH, may require a continued suspension of in-person learning (i.e., an extended period of remote learning) and/or further mitigation measures by the College.

If at any time a cluster or clusters of positive COVID-19 cases develop at SUNY Oswego (e.g., a dormitory or residence hall) and such cluster(s) exceed the institution's ability to contact trace, quarantine, or isolate, OCHD, in consultation with DOH, may require the College to transition all in-person learning to remote format(s) and limit on-campus activities, even if we have fewer than 100 individuals or less than 5% of the total on-campus population who have tested positive for COVID-19 over a 14-day period.

### ***Hygiene, Cleaning and Disinfection***

Hygiene and Sanitation Stations: Handwashing stations containing soap, water and paper towels, or an alcohol-based hand sanitizer containing 60% or more alcohol, are provided and maintained on campus at entry points and on each floor of every building. Disinfecting wipes or other disinfecting supplies are also made available.

Surface Cleaning: All shared surfaces on campus are cleaned by facilities staff at least two times per day, and/or between use by individuals using the space (employees and students will be asked to clean their desks/work surfaces, if they are willing, before and after using with provided disinfectant and disposable towels).

Laboratories: A number of SUNY Oswego's main campus laboratories are currently cleaned/disinfected by faculty, lab technicians and research students in order to maintain lab standards. We will continue in this way with appropriate training and guidance regarding disinfecting for COVID-19.

Cleaning Logs: As required by the Centers for Disease Control and Prevention and NYS Department of Health, cleaning logs are maintained on site in each facility. Cleaning logs document date, time and scope of cleaning.

Faculty and Staff Workstations: Faculty and staff are strongly encouraged to clean their workstation at the beginning of every workday or shift. Cleaning supplies and instruction are provided to faculty and staff. Faculty and staff are also be strongly encouraged to clean surfaces they use in the immediate area of their workstations, including conference areas.

### [Recommended Cleaning Products \(PDF\)](#)

See [Appendix B](#) for more details on SUNY Oswego's Health and Safety Precautions.

## **IX. Residential Living**

Phased Student Return/Move-In: Beginning January 24<sup>th</sup> through January 28<sup>th</sup>, 2021, all new and returning residential students will move into their residence halls. Residence Life & Housing staff will work with students to schedule their return as well as their mandatory COVID-19 testing. All students are required to test before they are allowed to move into their residence hall. All students must be tested on or before Thursday, January 28<sup>th</sup>, in order to receive test results before classes begin on Monday, February 1, 2021. *Note: RA's, student workers, and some international students will return Jan. 21 – 22.* (Students who have tested positive for COVID-19 within 90 days of arrival are exempt from participating in campus testing, but must provide evidence of the positive test result to SUNY Oswego's Health Services office (students) to [whealth@oswego.edu](mailto:whealth@oswego.edu)).

The use of volunteers for move-in will help enforce the social distancing rules and process. Students and families will be asked to sign-up for a move-in slot so that we can control the campus density as well as the number of people in each hall. We will provide student volunteers with PPE along with supplies that allow us to sanitize areas such as staff tables and move-in bins between staff changes.

Special housing considerations for students who are immune-compromised or who have an underlying health condition will be made. Students who inform Residence Life & Housing of their underlying health condition(s) may be placed in a single room or in a residence hall with the lowest density through the medical housing accommodation process. Residence Life & Housing will work within its medical accommodation housing committee to ensure that students are reviewed so that they can be evaluated for additional support.

Residence Hall 2021 COVID-19 Agreement: Students who reside on campus will be asked to affirm their understanding of the expectations for living in a residence hall. This agreement will include the following expectations:

- *You are expected to follow these guidelines as well as the Student Code of Conduct and Residence Hall Policies (as outlined in the Residence Life & Housing License) while living in campus housing. Additional and revised policies are stated below. Should you not strictly follow these directives, your housing agreement may be terminated immediately.*
- *You MUST participate in campus surveillance testing for COVID-19, as determined and required throughout the semester.*
- *You MUST limit your interactions with others and ALWAYS follow social distancing requirements set forth by NYS guidelines and wear an acceptable face covering when you are outside of your residence hall room.*
- *You are expected to remain on campus to the fullest extent possible. When you attend class and are walking around campus, you must wear a mask and practice social distancing. If you travel away from campus out of the Central New York area, you must complete a travel form and comply with any New York state quarantine requirements*
- *You are not permitted to enter residence halls/apartments other than your assigned living space. Students from other residence halls and off-campus guests/visitors are not permitted to enter your residence hall.*
- *Group gatherings will be restricted pursuant to NYS gathering guidelines, including hanging out in lounges or common areas.*

- *If there is a directive to remain in your room for an extended period of time, you must comply. Be respectful of your fellow students, campus staff, and community members.*

Use of acceptable face coverings in common areas: Students must always wear a face covering while outside of their residence hall room. Students must wear a face covering when they enter the residence hall and in public spaces such as the elevator, community bathrooms, lobbies, hallways, kitchens, laundry rooms, lounges and other public areas within the residence halls.

Appropriate social distancing will be enforced: Residence hall bathrooms, public spaces, laundry rooms and high contact areas have additional signage to set the expectations of social distance. Supplies will be provided for students to clean spaces before and after use as a secondary precaution. Laundry rooms have been reduced in size to accommodate three students at a time. Signage will be posted to reset the expectations within these spaces. The furniture in lounges is labeled to highlight the expectations of one person per chair, spaced six feet apart, to stay within the social distance guidelines. Each building has professional and student staff that will always be asked to help enforce our expectations for social distancing and the wearing of face coverings within the residence halls.

Residence Hall Social Distancing and Cleaning Protocols: All community spaces in residence halls are reconfigured to enforce social distancing practices and expectations, including in the residence hall lounges, laundry rooms, desk operations and computer labs.

Enhanced cleaning and disinfection: The bathrooms, public spaces, laundry rooms and high contact areas are cleaned and disinfected every day. Additional hand sanitizer stations have all been added to each residence hall. Additional signage has been added in public spaces to encourage social distancing, face coverings and hand washing while in the residence halls always.

Restrictions on non-essential gatherings and activities: Lounge spaces in the non-quarantine and non-isolation room designated residence halls to be in use, but only at capacities determined to be safe per NYS guidelines. Furniture in these spaces is labeled with signs so that students are encouraged to distance while in the space.

Limited access by students to other residential facilities (e.g. dormitories): Access to residence halls has been restricted to the building in which the student lives. Students that live outside of a building will not have access to that building. In the



case where buildings are connected, access has been changed to limit the flow of students from one building to another.

Restrictions of visitors: Students may not have any visitors on campus at this time.

Dining Halls Open for Residential Students and Staff Only: All residential students and staff are permitted to use any dining center on campus, including Lakeside, Pathfinder, and Cooper dining centers. Both dine-in and takeout options will be available. Not all meals will be served in all locations.

Dining Services (both retail and residential) will follow guidelines set by SUNY, CDC, and both local and state health departments to limit the spread of COVID-19. All SUNY Oswego Retail Dining locations and campus bookstore locations will follow the same protocols as listed for Residential Dining and retail “grab and go” food will be available for purchase by any student (commuter and residential) and employee.

Move-Out: Any student planning to move out of their residence hall must coordinate with the Residence Life & Housing office.

## **X. Academic Instruction - Planning for Multiple Modalities**

Consistent with the fall 2020 semester, SUNY Oswego will teach using multiple modalities: 25% of our lecture courses will be face-to-face, 25% hybrid, and 50% remote (combination of synchronous and asynchronous).

We provide high flexibility with our hybrid classes for a number of scenarios depending on pedagogical needs and faculty creativity. As an example, some provide synchronous/asynchronous material and then provide minimum face-to-face opportunities to subsections of the class throughout the week. Others choose to use face-to-face time as true recitation and individual help time, while providing most of the content virtually.

SUNY Oswego has a vibrant online environment with over 30% of our courses prepped for online delivery, and over 50% now prepped for remote delivery. Our commitment to online learning over the past 15 years has served us well in providing a high-quality online experience. While we have a strength in our formal faculty development and instructional design areas, we also have a number of faculty willing to work with their colleagues in both online and hybrid spaces. Our larger lecture classes use either an online or hybrid modality due to restrictions in class size capacity.

SUNY Oswego faculty have access to numerous resources and professional development opportunities to develop best practices for both face-to-face and remote instruction. For remote instruction, faculty use a range of techniques to ensure both regular and substantive interaction. This includes direct instruction through Zoom lectures, group discussion lists, assessment and feedback from students, as well as other pedagogical tools.

The Provost encourages regular communications with students (particularly for remote classes) to gauge student success, engagement in materials, and an overall check on progress. Academic deans will continue to oversee and work with department chairs to ensure this academic engagement and provide the best learning experience possible for our students. They will also make clear that faculty are responsible for promptly and proactively engaging in substantive interaction with the student when needed, on the basis of such monitoring, or upon request by the student.

International Students – SUNY Oswego faculty will make all reasonable efforts to accommodate the needs of international students completing coursework from other time zones, e.g. – opportunities for asynchronous instruction, interactions scheduled in a way that takes into account the time zones of the students enrolled in the section, and other such flexibilities.

Technology Support for Students – The Office of Learning Services ([www.oswego.edu/ols](http://www.oswego.edu/ols)) will continue to provide tutoring services primarily remotely, but in some instances in-person, during this time. Students are also strongly encouraged to reach out to their faculty with specific questions around course materials and assignments.

Students having technology issues should contact the Campus Technology Services office at (315) 312-2356 or online at [www.oswego.edu/cts](http://www.oswego.edu/cts).

Accessibility Resources – Students who wish to disclose covered disabilities and receive reasonable accommodations should contact the Office of Accessibility Resources 315-312-3358 or [access@oswego.edu](mailto:access@oswego.edu). SUNY Oswego will also work with faculty to provide the knowledge and skills to support remote learning of students with disabilities. Academic Deans will remind faculty members that the standard process for requesting academic accommodation will continue to apply, no matter the mode of instruction.

Faculty and Student Training – SUNY Oswego will work to ensure all faculty and students have access to orientation/training opportunities to familiarize them with instructional technologies and remote pedagogies, especially those faculty for whom such technologies/pedagogies are new and for those students in vulnerable populations. A majority of our faculty, including adjuncts, have undertaken professional development to support flexible teaching. We are fully aware that at any point during the semester we may need to move instruction to remote instruction exclusively and we are prepared to successfully accomplish that.

Advisement - SUNY Oswego provides proactive and regularized advising interventions for all academic programs in such manner that prioritizes student success. First year students are assigned an advisor from our Advisement Center, and these advisors reach out and contact their advisees periodically throughout the semester. After their first year, students are assigned to faculty advisors who also work with these students. SUNY Oswego also uses Starfish as a way to monitor student grades and concerns.

Modes of Instruction - The following instructional modalities are offered for spring 2021:

- **Standardized Face-to-Face** – Used when there is sufficient classroom space to accommodate all enrolled students in the class and there is an instructional rationale for why face-to-face delivery would be superior to fully online or remote delivery.
- **Modified Face-to-Face/Hybrid** – Used when enrollment is too large for the space assigned. All students cannot attend face-to-face class at the same time and there is an instructional rationale for why some face-to-face contact would be pedagogically superior. Students will rotate into the classroom and do the remainder of their work in an online environment.
- **Large Enrollment Using Technology** – Used when enrollment is too large for the space assigned and there is an instructional rationale for why some face-to-face contact would be superior to fully online or remote delivery. Courses will be offered face to face with some students attending the live lectures, while others watch it synchronously or asynchronously.
- **Fully Remote or Online** – Courses are offered in a fully remote or online format, either with or without synchronous components. Currently about one-third of our courses listed in the catalog have been developed for an asynchronous format. This format will be used for courses that would be best

delivered in this format in order to meet instructional goals, or for courses in which the health risks of face-to-face instruction indicate an online format is preferable.

By using the modalities above, under the leadership of the Provost and Vice President for Academic Affairs, we have created a full class schedule for the campus for spring 2021 that is approximately 25% face-to-face; 25% hybrid and 50% remote or online.

SUNY Oswego shall report to SUNY System Administration, as a continuation of fall semester reporting procedures, periodic statistical summaries of the distribution of instructional modalities between face-to-face, hybrid and remote methods as adjustments are made during the conduct of the academic semester.

Labs and Studios - Classes such as labs and studios have been re-conceptualized. For example, some labs have been moved to virtual experiences to free up space in labs by reducing the need for a different hands-on lab every week. Thus, some labs are extended over a longer period with fewer students in the space. On the other hand, we already know that a number of our STEM faculty are working to provide the lecture content through a remote means. Studios reduce the numbers of students in the space at any one time, and extend available time for student access.

#### Classroom Population Density

We examined and documented all classroom and lab space and determined the capacity for each room in order to promote social distancing. We also assess the possible use of non-classroom spaces for additional instructional capacity.

We have also put in place guidelines for movement within buildings (one-way hallways, separate stairwells for going up and down, etc.), additional cleaning protocols, and supplying disinfectant wipes or other disinfecting supplies and hand sanitizer for these spaces.

#### Instructional and Research Laboratory Protocols

Lab protocols follow similar classroom guidelines in regard to social distancing. We conducted assessments of these spaces and made determinations regarding seat capacity. For instructional labs, this required adjustments such as adding more lab times to accommodate fewer students per lab, identifying lab classes

that could be conducted virtually and thus free up time for those classes where class lab experiences are more critical, etc.

A number of our laboratories are currently cleaned/disinfected by faculty, lab technicians and research students in order to maintain lab standards. Research lab space is already generally set up to allow for required social distancing, but in those cases where it is not, protocols are in place to schedule the space and limit occupancy. Research that can be completed at home will continue to be conducted at home.

### Guest Speakers, Lectures and Performances

All guest speakers and lectures will be conducted virtually during the spring 2021 semester. Our performance programs (Music and Theatre) have planned for remote program and performance offerings, however they may consider other modalities if consistent with NYS health and safety guidelines.

### Penfield Library

Penfield Library will also follow the campus social distancing requirements. Like the classrooms, we will limit access to the library space, ensure social distancing within the spaces and deliver a large amount of our library services through both virtual and face-to-face means. Most of our other student support services such as advising, tutoring, etc. will mainly be provided through a virtual environment (we were successful with this in the fall), and will practice social distancing should face-to-face meetings be necessary.

### SUNY Oswego Syracuse Campus

SUNY Oswego's branch campus is located in downtown Syracuse's Clinton Square in the Atrium Building. The Atrium Building is managed by Partnership Properties, Inc. The SUNY Oswego in Syracuse Campus Director works closely with the onsite Atrium Building manager to follow both the SUNY Oswego main campus restart protocols outlined in this document and the Atrium Building protocols set by Partnership Properties, Inc.

### Rice Creek Biological Field Station

The Rice Creek Biological Field Station, located a mile from campus, is used primarily for classroom and research activities. The major scope of the classroom and research activities are around natural, environmental biology, geology and

chemistry. The site includes a number of acres of natural wilderness, including walking and nature trails used by both the campus and the Oswego community. These open areas continue to be available to all, however access to the field station building is limited to faculty, staff and students, and follows campus protocols.

#### Office of Business and Community Relations

SUNY Oswego's Office of Business and Community Relations (OBCR) occupies two offices in downtown Oswego in space owned by PathFinder Bank. Both spaces have independent entrances. OBCR follows the SUNY Oswego main campus protocols outlined in this document.

### **XI. Academic Calendar**

#### Winter 2021 Session

Three online sessions offer the ability to earn up to 8 credits in a condensed time frame: Session 1 – December 14, 2020 through December 31

Session 2 – January 4, 2021 through January 22

Session 1-2 – December 14, 2020 through January 22

#### Spring 2021 Semester

In-person, hybrid and remote instruction begins at SUNY Oswego on Monday, February 1, 2021 and concludes on Friday, May 14, 2021.

#### Spring Break

Given the current risks associated with COVID-19 spread, spring break and any other spring holiday periods are not permitted, however SUNY Oswego is planning scheduled days off for students and faculty in February, March and April to provide a break from coursework.

#### Commencement

SUNY Oswego's Commencement exercises for spring 2021 are currently planned for Saturday, May 15, 2021. The modality for Commencement will be considered in accordance with guidance from New York State.

## XII. Campus Services and Activities

### Counseling Center

SUNY Oswego's Counseling Center (<https://www.oswego.edu/counseling-services/home>) provides telecounseling and evaluates the appropriateness of in-person sessions. Crisis appointments are staffed by phone and Zoom, and students are permitted to attend face-to-face appointments after proper screening.

We understand that this is an exceptionally challenging time. SUNY has resources to help you get the support you need. Additional resources include:

- ReachOut SUNY: <https://online.suny.edu/covid19/students/local-state-and-national-resources/>.
- Thriving Campus: <https://www.thrivingcampus.com/>.
- Middle Earth from the University at Albany: <https://www.albany.edu/counselingcenter/middle-earth.php>.
- New York State Office of Mental Health Crisis Text Line: Text **GOT5 to 741741**.
- Free online QPR suicide prevention training is available for students, faculty, and staff: <https://qprinstitute.com/>.

### Student Health Services for Students

SUNY Oswego's Health Services office (<https://www.oswego.edu/walker-health-center/home>) will continue providing a 24-hour per day call nurse support line (through Fonemed) to all students; Health Services staff will work on a rotating schedule, as needed, with the balance of staff telecommuting.

Student Health Services appointments are made online or by phone. Appointment times are staggered to assist with proper triaging and limiting the volume of students present in Health Services at one time. Non-sick appointments are scheduled in the morning and sick visits are scheduled in the afternoon. Telemedicine is offered and encouraged for non-urgent visits and for students who are exhibiting potential COVID symptoms. PCR testing for COVID-19 is offered in the afternoon to symptomatic students and students that are contacts of a positive.

### Health Services Pre-Appointment Screening

All students seeking general healthcare services from SUNY Oswego's Health Services Center are screened prior to coming into the Student Health Center with a

COVID-19 screening form online through the EHR (electronic health record). These screening forms are updated to reflect the most current signs and symptoms of COVID and will be reviewed by the triage nurse prior to the student arriving.

Students have their temperature taken before entering the clinic area. All students are asked to wear a mask while in Health Services. No visitors are allowed into the clinic area and is discouraged from the waiting area. Students are able to do mobile self-check-in upon arrival to prevent entering the reception area or using shared computers. Students are able to check-in 10 minutes before their appointment time and are encouraged to arrive on time to reduce wait times.

If a student arrives at Health Services with positive symptoms of COVID-19, they are escorted to a private room. Staff wear proper PPE prior to entering the room and a log of staff who have entered the room will be maintained. If needed at discharge, the student will be escorted out of the back entrance of Health Services to avoid the waiting and reception area. All medical procedures that generate aerosolization (nebulizers, peak flow meters, PFTs) are not be used by staff unless medically necessary. Chairs are spaced six feet apart in the waiting area. Sick and non-sick waiting areas have been created and plexiglass has been installed at the reception areas to create a protective barrier.

### Alumni Engagement

Following a model developed and implemented in the fall semester, the Office for Development and Alumni Engagement continues its robust programs for alumni and students virtually. Included in these programs are large group and one-on-one connections between alumni and students within a virtual class setting, Career Services programming or in a personalized virtual call for mentoring and professional development; a Virtual Village series that features alumni-led workshops and classes ranging from cooking to yoga to professional development as well as concerts and demonstrations; an Oswego Alumni Podcast series partnering with the student-run WNYO radio station and focusing on a specific topic or alum's perspective on a given event or period of time; and a range of virtual conversations, happy hours and celebrations, using digital platforms including Zoom and Kudoboard, in addition to regular communications via email and social media.



## Student Clubs and Organizations

Student clubs and organizations will be permitted to gather on campus pursuant to NYS guidance on event capacity and duration, however, travel will be prohibited for the spring semester.

SUNY Oswego's Student Association Activities Board (SAPB) has made arrangements to move to a mostly virtual activities calendar that will include weekly engagement programs such as e-sports and trivia, and live online events including a spring concert, comedy show and speaker series. Additionally, signature co-curricular programs such as the Diversity Speaker Series, Spring Involvement Fair, OzLeads, and Scholar Leader Workshops will continue to be hosted in a virtual format.

Internal campus organizations may resume limited in-person events, based on current NYS guidance. Internal campus entities are defined as 1) Recognized Student Organizations, 2) Campus Departments/Staff, 3) Academic Departments/Faculty. Qualifying events would need to meet the following parameters:

- Masks are required at all times, unless eating or drinking;
- Social distancing is required;
- Access to the event is limited to SUNY Oswego students, faculty and staff;
- Pre-registration for the event will be required to ensure attendees are members of the SUNY Oswego community;
- Programs must qualify as low risk per NYS and CDC guidelines (non-contact functions, parties and dances prohibited, etc.);
- Marketing for events must include a notice that masks and distancing are required.

Campus Life will provide para-professional staffing at each event, and organizers must agree that supervising staff would have the authority to suspend or cancel an event where the above parameters are not being met.

Recreational activities will resume wherever possible in large indoor facilities or outdoors pursuant to NYS guidance on event capacity and duration. High-touch or high-contact intramurals as defined by CDC and NYS guidelines will be replaced with socially distanced, individual activities focused on fitness and personal wellness such as: open basketball shoot-arounds and lap swimming for limited timeframes and by appointment only. Virtual offerings, such as e-sports and wellness tutorials

will be used to supplement the programmatic calendar. Group instruction will also shift to online offerings, and extramural sports and travel will be prohibited in the fall semester.

Intramural and Club Sports are suspended for the spring semester.

Intercollegiate Athletics are suspended for the winter semester, however, spring semester athletics are TBD.

### **XIII. Reporting and Campus Communication**

Campus Dashboard - SUNY Oswego will continue to report daily COVID-related information to the SUNY COVID-19 Tracker in accordance with guidelines set forth by SUNY, and consistently through its own campus dashboard which is updated daily. (<https://ww1.oswego.edu/oswego-forward/covid-19-dashboard>)

If additional information or alerts need to be shared with the campus community, this communication is implemented through multiple information channels including campus-wide email, the online Campus Bulletin, the Oswego Today daily email and the college's Oswego Forward/COVID-19 website. Regular and frequent communication with the local health department and SUNY will occur throughout the testing, tracing, isolation and quarantine process.

SUNY Oswego will continue its ongoing and frequent communication with members of the campus community and external stakeholders, including the County and City of Oswego. Campus communications are grounded in transparency and support the principles of putting safety first; protecting the core academic areas of excellence; maintaining our fundamental mission of the broadest possible access to world-class teaching, research and scholarship; sustaining academic programs and achieving operational efficiencies; and demonstrating agility in responding rapidly.

Our expanded communication plan serves to provide accurate information, protocols, procedures and updates to all audiences. SUNY Oswego will engage in multiple means of notification, education and training as necessary, for its on-campus and off-campus audiences (through its robust COVID-19 website that provides FAQs and details all related news, directives, developments and guidelines; to regular email communication, announcements and updates posted to the college Campus Bulletin, News & Events website, and Office of President Communications web page; Oswego Today daily communication tool; digital

signage and social media campaigns; and outreach with the local media and greater Oswego community, including the City-Campus Relations Committee (CCRC).

As a supplemental effort to our communication plan, we continue to pursue our community-building efforts and focus on instilling a greater respect for diversity and inclusion with increased vigor. SUNY Oswego works with the Oswego Mayor's Office to expand the Campus-City Relations Committee (CCRC) to increase representation of key community and campus constituencies. Information-sharing about community stakeholders' restart plans and a collective focus on the health and safety of the greater Oswego community will continue to drive the CCRC's agenda for the foreseeable future. SUNY Oswego also utilizes existing joint community policing efforts between the University Police and the Oswego Police Department to share information regarding health and safety resources with off-campus students and their neighbors. Lastly, SUNY Oswego's Office of Diversity and Inclusion will provide ongoing community workshops on implicit bias, stereotype threat, structural inequality, etc. and their impacts on health, safety and COVID-19.

## Appendices

### A. What Students Should Know: COVID-19 and Returning to Campus

As we return to campus in spring 2021, SUNY Oswego's first priority is the health and safety of our campus community, including its students, faculty, and staff. The best way to maintain the safest environment possible throughout 2021 and beyond is for each of us to take steps to minimize the risks, not only for ourselves, but for all members of the SUNY community. This includes:

- wearing face coverings (masks)
- hand washing
- social distancing
- participating in testing and tracing
- completing daily screenings
- being mindful of our surroundings and the impact we have

Any of us alone can spread this disease and cause harm to others. But **all of us together can build a community that is safe and healthy**, where educational success is possible.

Here's what you need to know and do as SUNY and SUNY Oswego welcome students back to campus in 2021:

#### ***Stay Informed***

SUNY Oswego will continue its ongoing and frequent communication with members of the campus community and external stakeholders, including the County and City of Oswego. Campus communications are grounded in transparency and support the principles of putting safety first; protecting the core academic areas of excellence; maintaining our fundamental mission of the broadest possible access to world-class teaching, research and scholarship; sustaining academic programs and achieving operational efficiencies; and demonstrating agility in responding rapidly.

SUNY Oswego will continue to report daily COVID-related information to the SUNY COVID-19 Tracker in accordance with guidelines set forth by SUNY, and consistently through its own campus dashboard which is updated daily.

<https://ww1.oswego.edu/oswego-forward/covid-19-dashboard>).

If additional information or alerts need to be shared with the campus community, this communication is implemented through multiple information channels including campus-wide email, the online Campus Bulletin, the Oswego Today daily email and the college's Oswego Forward/COVID-19 website. Regular and frequent communication with the local health department and SUNY will occur throughout the testing, tracing, isolation and quarantine process.

### ***Return to Campus Safely – Testing and Isolation Requirements***

(14) Days Prior to Arrival – All students and employees coming to campus for any reason must pre-screen daily for travel history, COVID-19 history and COVID-19 symptoms beginning 14 days prior to arriving on campus. The student form can be found at <https://oswego.medicatconnect.com/> and the employee form can be found at [www.oswego.edu/employee-screening](http://www.oswego.edu/employee-screening).

(7) Days Prior to Arrival - All students coming to campus for any reason must complete a 7-day precautionary quarantine prior to returning to campus. The following limited exemptions are allowed for the 7-day precautionary quarantine stated above:

- Medical School and Health Professions students designated as “essential employees” will not be required to quarantine.
- Students who are employed may apply for a limited exemption to allow them to work during the quarantine by emailing [studentaffairs@oswego.edu](mailto:studentaffairs@oswego.edu). To qualify for the exemption, such students will need to document the COVID-19 safety protocols of their employers. Also, the exemption will only apply to their ability to work. When not working, the students will be expected to quarantine from others.

Out-of-State and International Travelers - SUNY Oswego will proactively reach out to international and domestic students and employees who live outside of New York and out of the country to ascertain their arrival dates and quarantine schedule according to New York State's Travel Advisory guidelines (<https://coronavirus.health.ny.gov/covid-19-travel-advisory>) whether living on- or off-campus. All individuals must attest that they have submitted the New York Traveler Health form (<https://forms.ny.gov/s3/Welcome-to-New-York-State-Traveler-Health-Form>), and follow the guidance of the governing local health department related to quarantine/isolation, testing and timing of returning to campus.

Upon Arrival – A phased return will take place for all residential students, whereby the student will adhere to a schedule in order to occupy their residence hall, including mandatory signing of the Oswego ‘Spring Forward’ Pledge and participation in campus baseline COVID-19 pooled saliva testing *prior to move-in*. SUNY Oswego will work with students to determine their respective return dates.

Off-campus students and employees returning to campus must also participate in baseline COVID-19 pooled saliva testing upon arrival. There is no cost to students or employees who participate in campus-based testing.

Students or employees who have tested positive for COVID-19 within 90 days of arrival are exempt from participating in campus testing, but must provide evidence of the positive test result to SUNY Oswego’s Health Services office (students) to [whealth@oswego.edu](mailto:whealth@oswego.edu) or Human Resources (employees) to [hr@oswego.edu](mailto:hr@oswego.edu).

Surveillance Testing – All students and employees coming to campus for any reason must participate in campus surveillance testing each week throughout the spring semester.

### ***Get Screened Daily***

Any student or employee who comes to campus for any reason must complete a daily health screen. The student form can be found at <https://oswego.medicatconnect.com/> and the employee form can be found at [oswego.edu/employee-screening](https://oswego.edu/employee-screening). This daily health screen will contain questions regarding COVID-19 symptoms, exposure to potential contacts that may or are confirmed to have COVID-19 and ask whether they have traveled to a NYS restricted state or internationally. Students and employees will log into the daily health screen with their Laker NetID for identification. Health screens will be dated and time-stamped to assist with tracking and tracing. To ensure that this health information remains protected, personal health data will not be stored. The daily health screening questions will be updated accordingly as required by the CDC and/or per New York State guidelines.

### ***Get Tested Regularly***

After baseline testing is concluded, all students and employees coming to campus for any reason must be tested at least once each week through campus surveillance testing. Failure to comply with COVID testing requirements will result in disciplinary action, including immediate measures that will restrict one from participating in classes, as well as denied card access to residence halls and dining centers.

SUNY Oswego uses highly reliable, pooled saliva testing developed by SUNY Upstate Medical University, or the BinaxNOW COVID Ag Card to test each student and employee who will be studying and/or working on campus.

The test is performed on campus at the [Lee Hall Testing Center](#) (use this link for instructions, testing hours and to schedule an appointment). There is no cost to students or employees for testing.

### ***Check the COVID-19 Dashboard***

SUNY maintains a comprehensive dashboard of COVID-19 testing and infection rate status across the system and at each campus. <https://www.suny.edu/covid19-tracker/>. SUNY Oswego will also continue to report daily COVID-related information to the SUNY COVID-19 Tracker in accordance with guidelines set forth by SUNY, and consistently through its own campus dashboard which is updated daily. (<https://ww1.oswego.edu/oswego-forward/covid-19-dashboard>).

### ***Be Responsible – It's Easy to Do Your Part***

Each of us can take small steps to protect ourselves and the campus community. Because COVID-19 is highly contagious, these simple measures apply **both on and off-campus**:

- **Wear face coverings** (masks) at all times on campus, including in classrooms, conference rooms and other public spaces, even when you are able to maintain six feet of social distancing.
  - Exceptions to this requirement include when students are (1) in their private residential or personal space, or (2) eating meals on-campus while seated and socially distanced.
  - Faculty and staff are likewise exempt when alone in their office or other private spaces.
- All new students, faculty and staff will be provided with two free cloth face coverings from SUNY Oswego before joining the campus community.
  - A supply of replacement face coverings will also be maintained by the campus.
  - All students and employees will also be encouraged to provide their own face coverings to ensure they always have an adequate supply of clean face coverings to access.
- **Regularly wash your hands** with soap and water for at least 20 seconds and use hand sanitizer where soap and water are not available.

- **Stay home when you are sick** or have potentially been exposed to COVID-19.
- **Practice social distancing** at all times to reduce transmission.

### ***If Exposed, Complete Mandatory Quarantine and Isolation***

Students who test positive for COVID-19, have been exposed to individuals who tested positive for COVID-19, or are informed by a state or local health department, or medical or campus official that they are “at risk” for having COVID-19 may be required to quarantine or isolate. This may include taking classes remotely, and not going to dining halls and other campus facilities.

The campus has specific information about restrictions while in quarantine or isolation that may be found in the [Isolation and Quarantine section](#).

Students identified for quarantine and isolation (whether residential or non-residential) will have access to certain assistance, such as the delivery of food and medicine. They may also receive psychosocial, academic and/or other supports, as needed.

### ***Follow the Rules or Face Disciplinary Action***

When the campus learns of a violation of the rules associated with COVID-19 safety, students may lose access to campus facilities and/or campus housing. Other disciplinary actions may be taken by the Student Conduct and/or Human Resources Offices. Student conduct is governed by the campus Code of Conduct (<https://www.oswego.edu/student-conduct/code-conduct>). Minimum sanctions are outlined in the [Uniform Sanctioning in Response to COVID-19 Student Violations](#). Consistent with SUNY policy, students who are partially or completely removed from the institution due to a violation are not eligible for refunds.

### ***Take Care of Yourself—Physically and Mentally***

We understand that this is an exceptionally challenging time. SUNY has resources to help you get the support you need.

- Health Services (<https://www.oswego.edu/walker-health-center/home>) will continue providing a 24-hour per day call nurse support line (through Fonemed) to all students;
- Health Services staff will work on a rotating schedule, as needed, with the balance of staff telecommuting.



- The Counseling Center (<https://www.oswego.edu/counseling-services/home>) provides telecounseling and evaluates the appropriateness of in-person sessions. Crisis appointments are staffed by phone and Zoom, and students are permitted to attend face-to-face appointments after proper screening.
- ReachOut SUNY: <https://online.suny.edu/covid19/students/local-state-and-national-resources/>.
- Thriving Campus: <https://www.thrivingcampus.com/>.
- Middle Earth from the University at Albany: <https://www.albany.edu/counselingcenter/middle-earth.php>.
- New York State Office of Mental Health Crisis Text Line: Text **GOT5** to **741741**.
- Free online QPR suicide prevention training is available for students, faculty, and staff: <https://qprinstitute.com/>.

### ***Understand What's Being Offered On-Campus and Online***

Consistent with the fall 2020 semester, SUNY Oswego will teach using multiple modalities: 25% of our lecture courses will be face-to-face, 25% hybrid, and 50% remote (combination of synchronous and asynchronous).

### ***Get Instructional and Technology Help***

The Office of Learning Services ([www.oswego.edu/ols](http://www.oswego.edu/ols)) will continue to provide tutoring services primarily remotely, but in some instances in-person, during this time. Students are also strongly encouraged to reach out to their faculty with specific questions around course materials and assignments.

Students having technology issues should contact the Campus Technology Services office at (315) 312-2356 or online at [www.oswego.edu/cts](http://www.oswego.edu/cts).

### ***Request Accommodations for Disabilities***

Students who wish to disclose covered disabilities and receive reasonable accommodations should contact the Office of Accessibility Resources 315-312-3358 or [access@oswego.edu](mailto:access@oswego.edu). SUNY Oswego will also work with faculty to provide the knowledge and skills to support remote learning of students with disabilities. Academic Deans will remind faculty members that the standard process for requesting academic accommodation will continue to apply, no matter the mode of instruction.

## ***Housing and Dining Updates***

Phased Student Return/Move-In: All new and returning residential students will move into their residence halls through a phased, move-in schedule. Residence Life & Housing staff will work with students to schedule their return as well as their COVID-19 testing. All students must test before they are allowed to move into their residence hall and receive test results before classes begin on Monday, February 1, 2021. (Students who have tested positive for COVID-19 within 90 days of arrival are exempt from participating in campus testing, but must provide evidence of the positive test result to SUNY Oswego's Health Services office (students) to [whealth@oswego.edu](mailto:whealth@oswego.edu).)

The use of move-in volunteers will help enforce the social distancing rules and process. Students and families will be asked to sign-up for a move-in slot so that we can control the campus density as well as the number of people in each hall. We will provide student volunteers with PPE along with supplies that allow us to sanitize areas such as staff tables and move-in bins between staff changes.

Special housing considerations for students who are immune-compromised or who have an underlying health condition will be made. Students who inform Residence Life & Housing of their underlying health condition(s) may be placed in a single room or in a residence hall with the lowest density through the medical housing accommodation process. Residence Life & Housing will work within its medical accommodation housing committee to ensure that students are reviewed so that they can be evaluated for additional support.

Residence Hall 2021 COVID-19 Agreement: Students who reside on campus will be asked to affirm their understanding of the expectations for living in a residence hall. This agreement will include the following expectations:

- *You are expected to follow these guidelines as well as the Student Code of Conduct and Residence Hall Policies (as outlined in the Residence Life & Housing License) while living in campus housing. Additional and revised policies are stated below. Should you not strictly follow these directives, your housing agreement may be terminated immediately.*
- *You MUST participate in campus surveillance testing for COVID-19, as determined and required throughout the semester.*
- *You MUST limit your interactions with others and ALWAYS follow social distancing requirements set forth by NYS guidelines and wear an acceptable face covering when you are outside of your residence hall room.*

- *You are expected to remain on campus to the fullest extent possible. When you attend class and are walking around campus, you must wear a mask and practice social distancing. If you travel away from campus out of the Central New York area, you must complete a travel form and comply with any New York state quarantine requirements*
- *You are not permitted to enter residence halls/apartments other than your assigned living space. Students from other residence halls and off-campus guests/visitors are not permitted to enter your residence hall.*
- *Group gatherings will be restricted pursuant to NYS gathering guidelines, including hanging out in lounges or common areas.*
- *If there is a directive to remain in your room for an extended period of time, you must comply. Be respectful of your fellow students, campus staff, and community members.*

Use of acceptable face coverings in common areas: Students must always wear a face covering while outside of their residence hall room. Students must wear a face covering when they enter the residence hall and in public spaces such as the elevator, community bathrooms, lobbies, hallways, laundry rooms, lounges and other public areas within the residence halls.

Appropriate social distancing will be enforced: Residence hall bathrooms, public spaces, laundry rooms and high contact areas have additional signage to set the expectations of social distance. Supplies will be provided for students to clean the space before and after use as a secondary precaution. Laundry rooms have been reduced in size to accommodate three students at a time. Signage will be posted to reset the expectations within these spaces. The furniture in lounges is labeled to highlight the expectations of one person per chair, spaced six feet apart, to stay within the social distance guidelines. Each building has professional and student staff that will always be asked to help enforce our expectations for social distancing and the wearing of face coverings within the residence halls.

Residence Hall Social Distancing and Cleaning Protocols: All community spaces in residence halls are reconfigured to enforce social distancing practices and expectations, including in the residence hall lounges, laundry rooms, desk operations and computer labs.

Enhanced cleaning and disinfection: The bathrooms, public spaces, laundry rooms and high contact areas are cleaned and disinfected every day. Additional hand sanitizer stations have all been added to each residence hall. Additional signage has

been added in public spaces to encourage social distancing, face coverings and hand washing while in the residence halls always.

Restrictions on non-essential gatherings and activities: Lounge spaces in the non-quarantine and non-isolation room designated residence halls to be in use, but only at capacities determined to be safe per NYS guidelines. Furniture in these spaces is labeled with signs so that students are encouraged to distance while in the space.

Limited access by students to other residential facilities (e.g. dormitories): Access to residence halls has been restricted to the building in which the student lives. Students that live outside of a building will not have access to that building. In the case where buildings are connected, access has been changed to limit the flow of students from one building to another.

Restrictions of visitors: Students may not have any visitors on campus at this time.

Dining Halls Open for Residential Students and Staff Only: All residential students and staff are permitted to use any dining center on campus, including Lakeside, Pathfinder, and Cooper dining centers. Both dine-in and takeout options will be available. Not all meals will be served in all locations.

Dining Services (both retail and residential) will follow guidelines set by SUNY, CDC, and both local and state health departments to limit the spread of COVID-19. All SUNY Oswego Retail Dining locations and campus bookstore locations will follow the same protocols as listed for Residential Dining and retail “grab and go” food will be available for purchase by any student (commuter and residential) and employee.

Move-Out: Any student planning to move out of their residence hall must coordinate with the Residence Life & Housing office.

***If We Have to PAUSE, Follow These Rules***

Pursuant to the New York State Department of Health-issued "[Supplemental Guidance for COVID-19 Containment at Higher Education Institutions During the Public Health Emergency](#)", whenever the lesser of 100 individuals or 5% of the total on-campus population – inclusive of students, faculty, and staff –test positive for COVID-19 within a 14-day period, SUNY Oswego will immediately (1) transition all in-person learning to remote format(s), and (2) limit on-campus activities for a period of 14 days. During such period, in-person athletic events, extracurricular programs, and other non-essential student activities will be suspended, and dining hall(s) and

other on-campus food services will be converted to a take-out model, as appropriate. Essential on-campus functions are authorized to continue.

After the 14-day period, the Oswego County Health Department (OCHD) shall evaluate SUNY Oswego's efforts to contain COVID-19 transmission. If OCHD, in consultation with DOH, determines that SUNY Oswego has demonstrated that community spread of COVID-19 has been effectively contained, the campus shall be authorized to reopen for in-person learning. However, if after the 14-day period, SUNY Oswego has not demonstrated that community spread of COVID-19 has been contained, OCHD, in consultation with DOH, may require a continued suspension of in-person learning (i.e., an extended period of remote learning) and/or further mitigation measures by the College.

If at any time a cluster or clusters of positive COVID-19 cases develop at SUNY Oswego (e.g., a dormitory or residence hall) and such cluster(s) exceed the institution's ability to contact trace, quarantine, or isolate, OCHD, in consultation with DOH, may require the College to transition all in-person learning to remote format(s) and limit on-campus activities, even if we have fewer than 100 individuals or less than 5% of the total on-campus population who have tested positive for COVID-19 over a 14-day period.

If the campus must switch to a two-week (or longer) pause, the following rules apply. If there is a need for a two-week pause (or longer), the campus community will be informed that classes will go remote for a specified period of time. Faculty already have planned for such a scenario and will move to remote instruction and communicate directly with students in their classes.

***If We Have to Pivot to Remote Instruction, Follow This Plan***

If there is a need to pivot to remote instruction, the campus community will be informed that classes will go remote for a specified period of time. Faculty already have planned for such a scenario and will move to remote instruction and communicate directly with students in their classes.

**Changes and Updates:** The ongoing COVID-19 pandemic creates a fluid situation that may require unexpected changes in our response. Updates to scientific knowledge, public health guidance, or laws and regulations may mean SUNY and SUNY Oswego have to make changes to our standards and rules, including those indicated above. SUNY and SUNY Oswego will try to minimize these changes and their impact. We will keep you informed of new developments.

***SUNY Oswego thanks you in advance for everything you are doing and will do to make 2021 safe for you, your fellow students, and the campus community and beyond.***

## B. Health and Safety Precautions Table

NOTE: The precautions provided in this table assume the use of face coverings in all environments unless otherwise indicated.

<b>Environment</b>	<b>Maximum Occupancy</b>	<b>Physical Distancing</b>	<b>Engineering Controls</b>	<b>Cleaning Activities and Frequency</b>
<b><i>Athletics Training Area</i></b>	100 sf/person and maintain physical distancing of 6 ft. at all times	Configure space to establish 10 ft. distance between equipment	Reposition or remove athletic equipment separation to promote physical distancing	Routine cleaning daily; high- touch surfaces 2x per day; provide disinfectant wipes or other disinfecting supplies for athlete cleaning of equipment after use
<b><i>Cashier/Customer Service Desk</i></b>	100 sf/person and maintain physical distancing of 6 ft. at all times	Configure space to maintain 10 ft. distance between workstations	Provide physical barrier between employee and customer where physical interactions are required, Floor marking as necessary to indicate appropriate physical distancing	Routine cleaning daily; provide disinfectant wipes or other disinfecting supplies for occupant cleaning
<b><i>Classroom</i></b>	100 sf/student and maintain physical distancing of 6 ft. at all times, including when entering and exiting classrooms	Reconfigure room to establish 10 ft. separation between desks or workstations	Remove or block chairs or desks to maintain physical distancing	Routine cleaning daily; high- touch surfaces and horizontal surfaces after every class
<b><i>Computer Classroom</i></b>	100 sf/student and maintain physical distancing of 6 ft. at all times	Reconfigure rooms to establish 10 ft. separation between workstations	Remove or block workstations to facilitate physical distancing	Routine cleaning daily; high- touch surfaces and horizontal surfaces after each class

<b>Environment</b>	<b>Maximum Occupancy</b>	<b>Physical Distancing</b>	<b>Engineering Controls</b>	<b>Cleaning Activities and Frequency</b>
<b><i>Dining Hall</i></b>	100 sf/student and maintain physical distancing of 6 ft. at all times	Provide grab-and-go meals and takeout orders; no- buffet/self-service counters; reservations or restricted seating required for in-hall dining	Remove or block chairs to facilitate physical distancing	Food service cleaning continuously; high-touch surfaces 3x per day
<b><i>Dining Retail</i></b>	100 sf/patron for take-out only	Provide grab-and-go meals or takeout orders only; provide curbside pickup to maintain physical distancing; floor marking for food service queuing	N/A	Food service cleaning continuously; high-touch surfaces 3x per day
<b><i>Elevator</i></b>	2 occupants per elevator	Post occupancy limit inside elevator cars outlining; floor markings for passenger standing locations	N/A	Routine cleaning daily, high- touch surfaces 2x per day
<b><i>Event Space</i></b>	100 sf/student and maintain physical distancing of 6 ft. at all times	Post occupancy limits inside event spaces; provide floor markings to maintain physical distancing; Events Committee with EHS must review and approve all events, and may provide additional precautions	Remove or block chairs or desks to facilitate physical distancing	Routine cleaning daily; high- touch surfaces and horizontal work surfaces after each event



<b>Environment</b>	<b>Maximum Occupancy</b>	<b>Physical Distancing</b>	<b>Engineering Controls</b>	<b>Cleaning Activities and Frequency</b>
<b><i>Laboratory - Instructional; Maker Spaces</i></b>	100 sf/student and maintain physical distancing of 6 ft. at all times, including when entering and exiting laboratories	Only one student per fume hood or 6 ft. section of bench; no student partners or teams; benchtop and floor markings to reinforce physical distancing	Remove or block chairs to facilitate physical distancing	Routine cleaning daily; provide disinfectant wipes or other disinfecting supplies for instructor cleaning between labs
<b><i>Laboratory - Research; Machine Shops, Prep Rooms</i></b>	150-275 sf/person and maintain physical distancing of 6 ft. at all times	Mark floors to identify physical distancing requirements surrounding shared equipment, if required	N/A	Routine cleaning daily; provide disinfectant wipes or other disinfecting supplies for instructor cleaning before/after class
<b><i>Library</i></b>	100 sf/student and maintain physical distancing of 6 ft. at all times	Limit occupancy to maintain physical distancing	Remove or block chairs or computer terminals to maintain physical distancing at workstations	Routine cleaning daily; high- touch surfaces and horizontal work surfaces 2x per day; provide disinfectant wipes or other disinfecting supplies for occupant cleaning
<b><i>Locker Room</i></b>	100 sf/person. Close public locker rooms in non- recreation facilities (e.g., Laker, Lee Hall, etc.)	Limit occupancy; mark floors to identify physical distancing requirements	Block alternate shower stalls, sinks, bathroom stalls, and urinals to promote physical distancing	Routine cleaning daily; high- touch surfaces and horizontal work surfaces daily; provide disinfectant wipes or other disinfecting supplies for occupant cleaning

<b>Environment</b>	<b>Maximum Occupancy</b>	<b>Physical Distancing</b>	<b>Engineering Controls</b>	<b>Cleaning Activities and Frequency</b>
<b><i>Meeting Space - Conference Room</i></b>	100 sf/person and maintain physical distancing of 6 ft. at all times	Limit in-person meetings whenever possible; consider re-purposing meeting rooms for use as offices or classrooms	Remove or block chairs to maintain physical distancing	Routine cleaning daily; high touch surfaces daily; provide disinfectant wipes or other disinfecting supplies for occupant cleaning after each meeting
<b><i>Office, Individual</i></b>	One person per office	The use of face coverings is recommended, but not required.	N/A	Routine cleaning daily; provide disinfectant wipes or other disinfecting supplies for occupant cleaning
<b><i>Office, Shared (Open or enclosed)</i></b>	100 sf/person and maintain physical distancing of 6 ft. at all times	Reconfigure to achieve 6 to 10 ft. separation between workstations	Use vacant meeting spaces as offices if available	Routine cleaning daily; high- touch surfaces daily; provide disinfectant wipes or other disinfecting supplies for occupant cleaning
<b><i>Outdoor Space</i></b>	Prohibit gathering in excess of CDC or NYS DOH recommended guidance at time of implementation; maintain physical distancing of 6 ft. at all times	Notify attendees of precautions (e.g., face coverings required, physical distancing precautions); Events Committee will review, approve, and recommend precautions	Configure outdoor events to discourage large gatherings; provide physical barriers between event attendees	Equipment, tents, tables, etc. must be cleaned after each event
<b><i>Recreation Center Training Area</i></b>	100 sf/person and maintain physical distancing of 6 ft. at all times	Configure space to establish 10 ft. distance between equipment	Reposition or remove athletic equipment separation to promote physical distancing	Routine cleaning twice daily; provide disinfectant wipes for patron cleaning of equipment after use

<b>Environment</b>	<b>Maximum Occupancy</b>	<b>Physical Distancing</b>	<b>Engineering Controls</b>	<b>Cleaning Activities and Frequency</b>
<b><i>Recreation Center Training Area</i></b>	100 sf/person and maintain physical distancing of 6 ft. at all times	Configure space to establish 10 ft. distance between equipment	Reposition or remove athletic equipment separation to promote physical distancing	Routine cleaning twice daily; provide disinfectant wipes for patron cleaning of equipment after use
<b><i>Restrooms and Bathrooms</i></b>	Occupancy is 50% the number of sinks, rounding up	Limit occupancy to maintain physical distancing	Block every other urinal/sink/stall to promote physical distancing	Routine cleaning twice daily; provide disinfectant and wipes for occupant cleaning after use
<b><i>Shared Resource Rooms (e.g., break room, copy room, kitchenette)</i></b>	100 sf/person and maintain physical distancing of 6 ft. at all times	Limit occupancy to maintain physical distancing based on configuration	Block or turn off equipment if it's not absolutely necessary	Routine cleaning, horizontal surface disinfectant and high-touch surface cleaning daily; provide disinfectant wipes for occupant use
<b><i>Buses and Shuttles</i></b>	TBD-- 50% maximum capacity, one rider per row per side of the vehicle	Reduce ridership to maintain physical distancing	Block alternate seats to allow riders to sit alone	N/A
<b><i>Student Center</i></b>	100 sf/person and maintain physical distancing of 6 ft. at all times	Reconfigure common areas to maintain 10 ft. separation between seats, workstations and study chairs	Remove or block furniture to maintain physical distancing	Routine cleaning, horizontal surface disinfectant and high-touch surface cleaning daily; provide disinfectant wipes for occupant/user cleaning

<b>Environment</b>	<b>Maximum Occupancy</b>	<b>Physical Distancing</b>	<b>Engineering Controls</b>	<b>Cleaning Activities and Frequency</b>
<i><b>Student common areas (study lounges, common areas)</b></i>	60 to 100 sf/person and maintain physical distancing of 6 ft. at all times	Reconfigure common areas to maintain 10 ft. between seating or workstations	Remove or block furniture to maintain physical distancing; consider closing staff kitchens/breakrooms	Routine cleaning daily; high- touch surfaces and horizontal work surfaces daily; provide disinfectant wipes
<i><b>Swimming Pools</b></i>	60 to 100 sf/person on the pool deck	Maintain 6 ft. physical distancing when not swimming; face coverings are not required when walking to and from the pool deck.	N/A	Routine cleaning daily
<i><b>University Vehicles &amp; Electrical Carts</b></i>	<b>For 2-row vehicles driving &lt; 10 minutes:</b> driver + one passenger (seated in second row, opposite side); <b>Vans:</b> driver + one passenger (seated in each row, opposite side); <b>For single row vehicles:</b> driver only	Maintain 6 ft. physical distancing	N/A	Provide disinfectant wipes for drivers to wipe down high- touch points after each use

## C. Chancellor's Uniform Sanctioning in Response to COVID-19 Student Violations



**Dr. Jim Malatras**  
Chancellor

H. Carl McCall SUNY Building  
Albany, New York 12246

[www.suny.edu](http://www.suny.edu)

To: All Presidents

From: Chancellor Jim Malatras

Date: September 25, 2020

Re: Uniform Sanctioning in Response to COVID-19 Student Violations

In accordance with the authority vested in me as Chancellor of The State University of New York ("SUNY" or "University") and the COVID-19 public health directives issued by the Governor and the New York State Department of Health relating to the re-opening of SUNY campuses, and after consultation with your campuses, I am instituting this comprehensive emergency directive to address violations of COVID-19 safety protocols occurring at SUNY's State-operated campuses and community colleges.

This emergency directive, which implements a COVID-19 sanctioning policy, is intentionally narrowly tailored to the current public health emergency, and seeks to create uniformity of sanction to help SUNY balance the need to protect public health of students, faculty, staff, and community members, with students' rights to remain within the educational environment. This directive does not supersede the definitions of violations of COVID-19 requirements, where defined by a campus within their Code of Conduct or other policy, but assigns standardized sanctions for such violations, dependent upon gravity and intentionality. All students maintain the due process rights guaranteed to them by the federal and New York State Constitutions, New York State law, SUNY regulations, and University-wide and campus policies. Students are strongly encouraged to follow the reasonable requirements of wearing masks/coverings, socially distancing, avoiding crowds, presenting for COVID-19 testing, filling out daily digital health forms before arrival on campus, reporting

positive test results, and following all directives of campus, local, and State health officials.

The Secretary of the U.S. Department of Health and Human Services (HHS) declared a public health emergency on January 31, 2020 in response to the novel coronavirus, COVID-19. New York State Governor Andrew M. Cuomo declared a state of emergency on March 7, 2020, and shortly thereafter SUNY colleges and universities began to shift to remote learning for the remainder of the Spring 2020 semester. For the Fall 2020 semester, pursuant to New York State Department of Health Guidance issued on June 28, 2020, SUNY colleges and universities have reopened on-campus class instruction and activities in a limited fashion with mandatory COVID-19 specific protocols to maintain the health and safety of faculty, staff, and students.

Unlike most policy violations that impact just the accused or a small group of people, a violation of mandatory COVID-19 safety protocols can have a wide application and the impact upon direct, secondary, tertiary, and other infected parties can result in their illness, injury, and/or death. Further, violations of mandatory COVID-19 protocols can aid in the spread of the virus, which can result in the partial or complete closure of a campus, loss of academic opportunity, and significant economic damage on and off campus. This is an unprecedented time in the history of The State University of New York.

To effectuate a fair and consistent approach to policy violations by students at its State-operated and community colleges, SUNY establishes this COVID-19 sanctioning policy for all State-operated and community college campuses.

**Due Process Prior to Conduct and Interim Actions:**

By virtue of attending a public higher education institution, SUNY students receive due process before imposition of a sanction or reduction of access to the University, with the process concomitant to the gravity of the potential deprivation. This policy does not modify or reduce access to Constitutional due process, but simply sets standard sanctions for violations, consistent with due process. Sanctions shall be applied following a process dictated by the institution's Code of Conduct, including, but not limited to, any appeals process it incorporates. Consistent with SUNY policy, the standard of evidence shall be preponderance of the evidence. Students are presumed not responsible until the institution makes a finding based upon the evidence. Furthermore, a campus has the authority to consider a student's financial and other exigent circumstances in resolving a violation.

Institutions may use interim suspension or other interim action for students who commit a COVID-19-related violation during the pendency of the investigation and adjudication process as may be provided by its Code of Conduct. Each institution shall determine whether students can participate in their coursework remotely during the investigative and adjudicative process. Due to the continuing health threat presented by a student under investigation enrolling in another institution without such institution's knowledge, during the pendency of such an investigation and adjudication, if allowed under the institution's Code of Conduct, a hold shall be placed on a student's transcript and release thereof.

Amnesty and Good Samaritan policies and principles that are already in campus policy to encourage disclosure of violations of federal, State, or local law or campus policy or participation in an investigation or adjudication of such a violation may be expanded to apply those principles to potential violations of the provisions of this policy.

This policy shall apply only during the emergency response to the COVID-19 pandemic and shall end upon order of the Chancellor. This policy shall not be precedential for any time outside of this emergency.

Generally, and as it relates to this policy, students shall retain all rights to expression as protected under the First Amendment. This policy shall apply equally to all students, regardless of membership in a protected class.

This policy shall take effect at 8:00 a.m. on October 1, 2020, unless implemented earlier by a campus President. Presidents or their designees shall send students no less than two electronic mail messages using the address on file to notify students of this policy and link to the policy language. Institutions are encouraged to also use traditional and social media to inform students and community members of the policy.

Multiple findings of responsibility may result in graduated levels of sanction, up to and including permanent dismissal. Additionally, findings of violations during periods when a campus is partially or completely closed (or on pause), under the standards established by the New York State Department of Health and SUNY Chancellor, may result in elevated levels of sanction. All sanctions established in this policy serve as the minimum, and campuses have discretion to enact higher sanctions where merited.

A finding of responsibility and applied sanction of dismissal or suspension shall, consistent with SUNY policy, leave the respondent ineligible for refund of tuition, room, board, or fees, and the student will be responsible for all amounts owed.

**I(A)—COVID-Positive Intentional Violations:** For students who know that they have tested positive for COVID-19, from one or more positive tests, or students who know they have had close contact to someone who has tested positive for COVID-19 or been treated or is symptomatic for COVID-19, and then intentionally expose other students by any means—including, but not limited to, visiting with the COVID-19 positive tested person in an enclosed area or inviting that person to the student's room, apartment or other enclosed space, sharing food or other personal items, or hosting a gathering of any size—the available sanctions shall be permanent dismissal or suspension from academic access (including distance learning) and housing for no less than one calendar year. For SUNY campuses that maintain a hospital or public-facing health care facility, suspended or dismissed students shall, consistent with campus policy, remain eligible to enter the campus for health care purposes. A student dismissed or suspended from a SUNY campus for a positive intentional violation shall be ineligible for admission to any other SUNY State-operated or community college during the pendency of their sanction.

**I(B)—Failure to Self-Isolate:** For students who have been directed by the institution or the State or local Department of Health to self-isolate (because they have tested positive for COVID-19) on or off campus, and then engage in any conduct that would violate such isolation order—including, but not limited to, intentionally leaving isolation, exposing other individuals, including students (whether in isolation or not) by visiting with them in an enclosed area, by inviting them to the student's room, apartment or other enclosed space, by sharing food or other personal items, or by hosting a gathering of any size—the available sanctions shall be permanent dismissal or suspension from academic access and housing for no less than one calendar year. A student dismissed or suspended from a SUNY campus for a failure to self-isolate violation shall be ineligible for admission to any other SUNY institution during the pendency of their sanction. Failure to follow the directions of State or local health departments or the provisions of Executive Orders (including but not limited to New York State on Pause) may also result in fines, criminal prosecution, or referral to relevant government agencies.

**I(C)—Failure to Quarantine:** For students who have been directed by the institution or the State or local Department of Health to complete a quarantine period (mandatory or precautionary), on or off campus, and then engage in any conduct



that would violate such quarantine order, the available sanctions shall include a suspension from housing with continued access to their academic program via remote learning only (if available and as subject to campus policy and process), an academic and housing suspension, or permanent dismissal from the institution. For non-residential students who fail to quarantine, the available sanctions shall include a suspension from academic access to campus of at least one year with continued access to their academic program via remote learning only (if available and as subject to campus policy and process) and other sanctions detailed above. Failure to follow the directions of State or local health departments may also result in fines, criminal prosecution, and referral to relevant government agencies.

**II(A)—Prohibited On Campus Gathering (Hosts):** For students who host an on campus gathering of any size, whether indoor or outdoor, that violates or exceeds campus housing policy and/or the current limitation published by the institution, Executive Order, or the State or local Department of Health, the available sanctions shall include a suspension from housing of at least one year with continued access to their academic program via remote learning only (if available and as subject to campus policy and process), an academic and housing suspension of at least one year, or permanent dismissal from the institution. For covered gatherings, all individuals who are on the housing contract/lease (or a member of their family is on the lease), pay rent, or live at the location or otherwise assisted in organizing the event shall be considered a host unless it can be shown that they were not present and played no part in organizing, hosting, promoting, or advertising the event.

**II(B)—Prohibited On Campus Gathering (Attendee):** For students who attend a gathering of any size (but not as host), whether indoor or outdoor, that violates or exceeds campus housing policy and/or the current limitation published by the institution, Executive Order, or the State or local Department of Health, the available sanctions shall include a suspension from housing with continued access to their academic program via remote learning only (if available and as subject to campus policy and process), an academic and housing suspension, or permanent dismissal from the institution. For non-residential students, the available sanctions shall include a suspension from academic access to campus of at least one year with continued access to their academic program via remote learning only (if available and as subject to campus policy and process) and other sanctions detailed above.

**III(A)—Prohibited Off Campus Gathering (Hosts):** Acts that occur off campus in violation of social distancing requirements under law, regulation, order, or campus policy present significant health and safety threats on campus and have a nexus to

continued functioning of each campus. For students who host an off campus gathering of any size, indoor or outdoor, that exceeds the current limitation published by the institution, Executive Order, or the State or local Department of Health, the available sanctions shall include a suspension from live attendance at the institution of at least one year with continued access to their academic program via remote learning only (if available and as subject to campus policy and process), a suspension of at least one year, or permanent dismissal from the institution. For non-residential students, the available sanctions shall include a suspension from academic access to campus of at least one year with continued access to their academic program via remote learning only (if available and as subject to campus policy and process) and other sanctions detailed above. For covered gatherings, all individuals who are on the lease (or a member of their family is on the lease), pay rent, or live at the location shall be considered a host unless it can be shown that they were not present and played no part in organizing, hosting, promoting or advertising the event.

**III(B)—Prohibited Off Campus Gathering (Attendee):** Acts that occur off campus in violation of social distancing requirements under law, regulation, order, or campus policy present significant health and safety threats on campus and have a nexus to the continued functioning of each campus. For students who attend a gathering of any size (but not as host), whether indoor or outdoor, that exceeds the current limitation published by the institution, Executive Order, or the State or local Department of Health, the available sanctions shall include a suspension from housing (for students who live on campus) with continued access to their academic program via remote learning only (if available and as subject to campus policy and process), for residential or non-residential students a suspension from live attendance with continued access to their academic program via remote learning only (if available and as subject to campus policy and process), an academic and housing suspension, or permanent dismissal from the institution.

**IV—Face Mask and Social Distancing Requirements:** For students found to have committed repeated and/or intentional violations of face mask/covering or social distancing requirements of the institution, Executive Order, or the State or local Department of Health, the available sanctions shall include a suspension from academic and/or housing access with continued access to their academic program via remote learning only (if available and as subject to campus policy and process), an academic and/or housing suspension, or permanent dismissal from the institution.

**V—Contact Tracing:** For students who repeatedly fail to comply, whether intentionally or unintentionally (unless it can be shown that the student was genuinely not reached by contact tracers through no failure on their part), with COVID-19 contact tracing efforts conducted by the institution or the State or local Department of Health, the available sanctions shall include a suspension from academic and/or housing access with continued access to their academic program via remote learning only (if available and as subject to campus policy and process), an academic and/or housing suspension, or permanent dismissal from the institution.

**VI—Failure to Comply with Campus Health Protocols:** For students who fail to attend at least two scheduled appointments, without sufficient excuse, to obtain diagnostic or surveillance COVID-19 testing under the institution’s published protocol, the institution shall undertake disciplinary action to enforce compliance, which may include interim suspension, or take administrative measures to electronically deactivate card access (or equivalent) and restrict access to any buildings with the exception of access required to obtain health care services pursuant to campus policy. For students whose access has been restricted, they shall be ineligible to attend live classes (though they may continue in remote coursework only, if available and as subject to campus policy and process), and their parking privileges on campus may be temporarily revoked such that their car may be ticketed or towed if parked on campus. Restricting access to the campus and revoking parking privileges are administrative actions that are not disciplinary in nature, and the affected student may revive full access by obtaining a diagnostic or surveillance test or by submitting negative results of a diagnostic or surveillance test, as applicable. The institution shall notify the student of their reduction of access. Coming to campus or seeking access to a campus building or course without curing this deficiency shall be considered trespassing and may result in investigation and discipline.

For students who fail to submit their daily health screening via the institution’s supplied portal for at least three consecutive days, without sufficient excuse, the institution shall undertake disciplinary action to enforce compliance, which may include interim suspension, or take administrative measures to electronically deactivate card access (or equivalent) and restrict access to any buildings. For students whose access has been restricted, they shall be ineligible to attend live classes (though they may continue in remote coursework only, if available and as subject to campus policy and process), and their parking privileges on campus may

be temporarily revoked such that their car may be ticketed or towed if parked on campus. Restricting access to the campus and revoking parking privileges are not disciplinary in nature, and the affected student may revive full access by submitting their daily health screening. Coming to campus or seeking access to a campus building or course without curing this deficiency shall be considered trespassing and may result in investigation and discipline.

**VII—Student Athletes:** For student athletes, in addition to the other provisions of this policy, a finding of responsibility for any violation detailed above in Sections I, II, and/or III, or repeated violations of other provisions above, may also include, at a minimum, a loss of the privilege of competing in intercollegiate athletics at the institution in the current academic year or longer, temporary or permanent removal of leadership roles, and loss of scholarship (where applicable). For student athletes found responsible for any violation detailed above in Sections I(A), I(B), I(C), the consequences may also include permanent loss of the privilege of competing in intercollegiate athletics at the institution, temporary or permanent removal of leadership roles, and loss of scholarship (where applicable). Such consequences may also impact NCAA, NCJAA, or other conference or association eligibility (pursuant to applicable rules).

**VIII—Student Organizations:** Where applicable, for recognized or registered student organizations, whether on or off campus, academic, social, athletic, or of any other nature, that have one or more members who know that they have tested positive for COVID-19, from one or more positive tests, or members who know they have had close contact to someone who has tested positive for COVID-19 or been treated or is symptomatic for COVID-19, and are found to have hosted a gathering of any size, indoor or outdoor, on campus or off campus, that exceeds the current limitation published by the institution, Executive Order, or the State or local Department of Health, the available sanctions shall include de-registration or de-recognition and a report to a national organizing body (if applicable) or may also include permanent ineligibility for recognition or registration.

Where applicable, for recognized or registered student organizations, whether on or off campus, academic, social, or of any other nature, that are found to have hosted a gathering of any size, indoor or outdoor, that exceeds the current limitation published by the institution, Executive Order, or the State or local Department of Health, the available sanctions shall include a de-registration or de-recognition, a report to a national organizing body (if applicable), organizational suspension of at least one year, or permanent ineligibility for recognition or registration.

Student members of an organization found to have engaged in conduct described in either paragraph of this Section, who themselves individually organized or participated in such a gathering shall, in addition to the sanctions described above, be subject to loss of their membership and/or officer status (where applicable) in an organization found to have so violated.

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Questions on interpretation of this policy shall be directed to campus counsel. The SUNY Student Conduct Institute is directed to continue to provide technical assistance upon request to SUNY State-operated and community colleges, in coordination with campus counsel, and consistent with this directive, which may include webinars or additional written guidance.