

Bylaws  
Intercollegiate Athletic Board  
State University of New York at Oswego

I. INTENT

The Bylaws are intended to define and facilitate the operations of the Board and do not in any way imply transcendence over either SUNY Policy 3000 or the May 1988 Guidelines for the Establishment and Conduct of the Campus Intercollegiate Athletics Board at State-operated Campuses of the State University of New York.

II. DEFINITIONS

“President” shall refer to the President of SUNY Oswego

“Chair” shall refer to the chair of the Intercollegiate Athletics Board

“Board” shall refer to the Intercollegiate Athletics Board

“DIA” shall refer to the Director of Intercollegiate Athletics

“IAB” shall refer to the Intercollegiate Athletics Board

“SAAC” shall refer to the Student-Athlete Advisory Committee

III. CHARGE TO THE COMMITTEE

The IAB shall act in an advisory capacity to the DIA and the President of the University. The IAB is charged by the President to report back, on an annual basis, on the functioning of the intercollegiate athletics program with respect to those activities defined in these Bylaws.

There shall be annual communication between the IAB and the Faculty Senate, the SAAC and other key stakeholders for provision of information to, and solicitation of input from, the university community.

The IAB and its subcommittees will provide feedback and advice to the Intercollegiate Athletic Department on matters concerning compliance functions, academic issues, gender equity, and budget development.

IV. MEMBERSHIP

The membership of the IAB will consist of thirteen voting members and additional non-voting members who may be appointed as necessary to provide the expertise needed by the IAB to carry out its charge. The membership roster of the IAB shall be available to the public by way of posting on the [IAB website](#).

Unless otherwise stated, all appointments to the IAB are made by the President. All members of the IAB serve at the pleasure of the President. The overall composition of the committee should be broadly representative in terms of both constituency (faculty, students, and administrators) and diversity (race, gender, ethnicity, etc).

A. Membership of the IAB

1. Seven (7) faculty/professional staff members, representing different gender identities, a majority of whom will be faculty. One of the seven will be the institutional Faculty Athletics Representative (FAR).
2. Five (5) students, two (2) whom are members of SAAC, one female sport student-athlete, and one male sport student-athlete; Student Association President or designee; two (2) at-large students, representing different gender identities; at least one member must not be a member of an intercollegiate athletic team.
  - a) The student members shall be enrolled full-time in the institution, in a degree program, and be in good academic standing when appointed to the Board, and must remain in full-time enrollment and in good academic standing while serving as members
3. One (1) alumni member.

B. Non-Voting Members

The President or the Chair may appoint non-voting members to the IAB.

Non-voting members may include other personnel from the Department of Intercollegiate Athletics, as well as representatives from the Office of Admissions, the Office of Financial Aid, the Office of the Registrar, University Advancement, and the Alumni Association.

The DIA is an ex-officio, non-voting member of the IAB.

C. Officers of the board

Upon recommendation of the IAB, the President will appoint a Chair for a three year term. The Chair must be a full-time faculty member or administrator. The Board will recommend a Vice-Chair, to serve during the same term as the Chair, subject to the approval of the President. The Vice-Chair must be a full-time faculty member or administrator.

The Chair is responsible for convening all meetings of the IAB. In the absence of the Chair, the Vice-Chair may convene meetings on the Chair's behalf.

The Chair will work with the President or the President's Liaison to ensure that all vacancies on the IAB are filled. Upon the completion of a three-year term, the

Board will recommend to the President which voting member(s) to consider as Chair. If the Chair resigns, a replacement will be recommended by a majority vote of remaining Board members to serve for the remainder of the term, subject to the President's approval.

#### D. TERMS

Appointments to the IAB are for three-year terms, except for students, who are appointed to two-year terms. At the end of the three-year term, the President may choose to re-appoint members for an additional term. Membership cycles should be staggered where possible. In the case of a resignation, a replacement will be appointed to serve out the original term.

Certain ex-officio positions (such as the DIA and Assistant Athletic Director for Athletic Student-Athlete Success) shall serve for the duration of their terms of office.

Non-voting members may be appointed to the IAB by the President or the Chair.

#### V. MEETINGS

A. The IAB shall meet at least once a semester. The President or Chair may schedule additional meetings as necessary. The calendar of these meetings will be set at the beginning of each semester and made public on the web site.

##### 1. Rules

a) Meetings will be conducted according to *Robert's Rules of Order*.

##### 2. Agenda

a) The agenda includes review and approval of minutes from the previous meeting.

b) Each meeting also includes reports from the DIA, the Faculty Athletics Representative, and a representative of the Core Compliance Committee.

c) Requests for additional items to be included on the agenda may be made to the Chair prior to the meeting date in question.

d) A synopsis of the meetings will be reported on the IAB website.

#### B. Quorum

A quorum will consist of one half plus one of voting members, including at least one faculty member, one administrator, and one student. A simple majority vote of those present will be required to pass a motion.

#### C. Executive Session

By majority vote, the IAB may convene in Executive Session to discuss sensitive

matters. Only voting members of the IAB, and others specifically invited by the majority of the Board, may attend the Executive Session.

## VI. SUBCOMMITTEE STRUCTURE

The IAB has two standing Subcommittees as defined below.

Ad-hoc committees may be created as needed.

Each subcommittee will consist of at least two voting members of the IAB. Subcommittee Chairs must be voting members of the IAB.

Subcommittee Chairs are responsible for convening their subcommittees, and for reporting to the IAB as appropriate.

Non-members of the IAB may serve as liaisons or consultants to these subcommittees as needed. Written reports are submitted by each subcommittee chair before the conclusion of the Academic Year (by June 1).

### A. Core Compliance Committee

This subcommittee is responsible for reviewing compliance with all conference and NCAA rules. It will meet as needed to review all rules infractions and their consequences. It will review all relevant new NCAA legislation.

1. Membership includes the Compliance Officer

### B. Student-Athlete Development Committee

This subcommittee is chaired by the FAR, and is responsible for monitoring the resources available for the student athletes, including tutors, the academic standing of the student-athletes, and applicable graduation rates.

### C. Other Committees

Other committees deemed necessary for the functioning of the IAB may be created by a majority vote of the voting members of the IAB. These ad-hoc committees will have defined time limits.

## VII. OTHER SPECIFIC DUTIES

### A. Budget

The DIA will present a preliminary annual budget to the IAB for discussion and recommendation in sufficient time to allow input and possible modification prior to the institution's budget request policy.

### B. Gender Equity

The IAB will review Gender Equity statistics on an annual basis, and advise the DIA and President on this matter.

C. Standards

The Department of Intercollegiate Athletics will inform the IAB of all relevant changes in standards imposed by the NCAA and our athletic conference(s). The IAB will provide advice as necessary to assist in maintaining compliance with these standards.

D. Reviews

The IAB will participate in reviews of the intercollegiate athletics program to ensure that it maintains standards consistent with those of SUNY Oswego, SUNY, our athletic conference(s), and any other relevant intercollegiate athletic association body.

E. Searches

At the discretion of the president, members of the IAB will participate in search committees for the positions of DIA, Associate/Assistant Directors, and other senior level administrative positions within the Department of Intercollegiate Athletics.

F. Annual Report

The IAB will submit an annual report to the President at the conclusion of the academic year.

VIII. AMENDMENTS AND REVISIONS

Amendments to these Bylaws may be considered when proposed at the meeting previous to that meeting at which a vote shall be held. A quorum is required to revise the Bylaws. Passage of amendments shall require a 2/3 majority vote of voting Board members present and the final approval shall rest with the campus president.