

Graduate Student Tuition Scholarship Award



To be completed by the employing department(s)/unit(s):

STUDENT ID _____

FIRST NAME _____

LAST NAME _____

POSITION _____

EFFECTIVE DATES: START END

DEPT. EMPLOYING GRAD ASSISTANT AND/OR FUNDING DEPT. _____

ACCOUNT NUMBER OF PRIMARY FUNDING DEPARTMENT _____

SIGNATURE OF AUTHORIZING FUNDING DEPT. HEAD _____

AWARD AMOUNT: **FALL** **SPRING**

 SUMMER **TOTAL**

PLEASE CHECK WHEN YOU HAVE COMPLETED THE FOLLOWING:

- I understand, only graduate students receiving a stipend at SUNY Oswego will pay Graduate Student Employees Union (GSEU) dues and are eligible for GSEU benefits. *More information: <https://cwa1104gseu.com>*

When hiring GAs, the employing department(s) and GA are responsible for completing these additional electronic documents:

- Student Employee/Teaching Assistant FERPA Acknowledgment (GA completes)
https://docs.google.com/forms/d/e/1FAIpQLSfHj_t4TCy6o_PQOlie94Dat_pTBuXXgAoeI_i_NdhFnGQBsw/viewform?gxids=7628
- Unclassified Service Appointment Form (GA Stipend) (Employing Dept. completes)
https://www.oswego.edu/human-resources/sites/www.oswego.edu/human-resources/files/how_to_guide-unclassified_appt_form_updated_8.14.20.pdf

SECONDARY EMPLOYING DEPARTMENT/UNIT (IF NEEDED) _____

ACCOUNT NUMBER OF SECONDARY FUNDING DEPARTMENT _____

SIGNATURE OF SECONDARY AUTHORIZING FUNDING DEPT. HEAD _____

AWARD AMOUNT: **FALL** **SPRING**

 SUMMER **TOTAL**

GRADUATE DEAN APPROVAL _____ DATE _____

To be completed by the Business Office:

MAXIMUM AWARD AMOUNT

APPROVAL SIGNATURE _____ DATE _____