

Proposed changes to APPENDIX E, Parts II and III

II. Application/Review Process – Full Time Faculty

This appendix maintains that the application process faculty members follow for both DSA and DSI be transparent and consistent. Criteria for each type of salary adjustment should align with the ***Policies of the Board of Trustees***.

CURRENT

Discretionary Salary Award (DSA)	Discretionary Salary Increase (DSI)
The faculty member completes an online activity report & submits a Letter of Justification to the Department Chair outlining achievements in the five <i>Board of Trustees</i> criteria.	The faculty member completes an online activity report & submits a Letter of Justification to the Department Chair outlining annual achievements in the five <i>Board of Trustees</i> criteria. S/he also submits an updated resumé which highlights new additions since the last online activity report, not to exceed two years.

PROPOSED

Discretionary Salary Award (DSA)	Discretionary Salary Increase (DSI)
The faculty member completes an online activity report & submits a Letter of Justification to the Department Chair outlining achievements in the five <i>Board of Trustees</i> criteria.	The faculty member completes an online activity report & submits a Letter of Justification to the Department Chair outlining annual achievements in the five <i>Board of Trustees</i> criteria S/he also submits and submits an updated resumé which highlights new additions since the last award period online activity report , not to exceed two years.

Proposed changes to APPENDIX E, Parts II and III

III. Application/Review Process – Adjunct Faculty

This appendix maintains that the application process faculty members follow for both DSA and DSI be transparent and consistent. Criteria for each type of salary adjustment shall be based on exemplary service to the university.

CURRENT

Discretionary Salary Award (DSA)	Discretionary Salary Increase (DSI)
The faculty member submits Letter of Justification to the Department Chair outlining annual achievements in the five <i>Board of Trustees</i> criteria.	The faculty member submits Letter of Justification to the Department Chair outlining annual achievements in the five <i>Board of Trustees</i> criteria. S/he also submits an updated resumé which highlights new additions since the last online activity report, not to exceed two years.

PROPOSED

Discretionary Salary Award (DSA)	Discretionary Salary Increase (DSI)
The faculty member submits Letter of Justification to the Department Chair outlining annual achievements in the five <i>Board of Trustees</i> criteria.	The faculty member submits Letter of Justification to the Department Chair outlining annual achievements in the five <i>Board of Trustees</i> criteria S/he also submits and submits an updated resumé which highlights new additions since the last award period online activity report , not to exceed two years.