

The meeting was called to order at 3:04 pm with a reading of the Land Acknowledgement Statement

I. Approval of Agenda

The agenda was approved.

II. Approval of October 23, 2023 Minutes

The minutes were approved as distributed.

III. FA Chair's Report – Liz Schmitt

There will be a strategic planning town hall on 11/13. There is also a Zoom link available. We will also go live with a website: <https://ww1.oswego.edu/strategic-planning>. On this site is a Google form link for any feedback. Subcommittee development and membership is forthcoming.

Check the website for handouts with programs and two resolutions for vote on 12/4.

Please be sure to include full justifications with programs in Curriculog submissions, along with letters of support for course implications outside the home department.

Winter is coming! Be sure to have conversations in your department about how class cancellations should be handled including communication plans for faculty and students. This is especially important for new faculty.

IV. Reports of Councils, Committees, and Task Forces

• **UUP – Frank Byrne.**

1. This Wednesday, Nov. 8, UUP and HR will hold a Performance Program and Performance Evaluation for Professionals Workshop between 2:00-3:00pm in 114 MCC. This is an opportunity for professionals who have a performance program *as well as* those who evaluate them to learn more about how these critically important documents are created and evaluated. If you wish to attend please register here: <https://www.oswego.edu/human-resources/announcements/joint-performance-program-and-performance-evaluation-professionals-workshop>
2. The chapter officers are aware of the continued outage of the Shineman elevator. We have raised the issue with management, particularly concerning the lack of communication to building residents about the issue and progress of repairs. We will continue to advocate for timely communications about these issues.
3. The chapter IDAP Committee has completed their evaluation of applications for the fall round. Hopefully applicants will hear something definitive by the end of November. Unfortunately, a couple of applicants submitted for awards that fell outside the timeframe outlined for the award so they were disqualified.
4. "Feast your eyes on UUP's Negotiated Benefits" webinar is scheduled for Monday, November 20, 2023, at 12:00pm.

Learn all about UUP's extensive benefits package and other discounted services.

Please use the link below to register: https://docs.google.com/forms/d/e/1FAIpQLSc-6I9eU3HQ-UiYNqKaw_1to60aTJweva6VRtfmEuWk6M1TLg/viewform

Eleven new benefits for members only coming mid-November. Watch the UUP website for more information. If you have any questions, please contact Lisa McNeil at 518-640-6632 or by email at lmcneil@uupbenefits.org

5. The next chapter Executive Board Meeting is Tuesday, November 28, at 3:00pm. I will send out the agenda, room number, and a Zoom link closer to the date.

- **Graduate Council Report – Isabelle Bichindaritz**

Graduate Council met on Friday, November 3. We approved one course update, COM 526 Data and Society as written.

We will meet again in two weeks, on November 17.

- **Academic Policies Council – Eve Clark**

APC met on October 30, 2023 by zoom. We reviewed and approved the proposals of an online Criminal Justice and Entrepreneur minors. We also approved the proposal for the exception of the 90 credit rule for the Integrative Professional Studies-BS Degree We will meet next on November 10 at 3:00pm if we have business

- **General Education Council – Chris LaLonde**

Regarding CY 2024 assessment plan updates: we've received assessment plan updates from all save one department/program. This means that we should be able to get feedback to those departments/programs before the end of the fall semester;

Regarding Curriculog: we now have a writing plan updates template up and running (big thanks to Rameen) for all to use.

- **Undergraduate Curriculum Council- Sarah Hanusch – No Report**

- **Priorities and Planning Committee – Greg Ketcham**

The Priorities & Planning Council conducted a Zoom meeting on Friday, November 3, 2023:

We voted to approve changes to the Integrative Professional Studies BS degree.

We voted to approve the online Criminal Justice Minor

- **Personnel Policies Council – Jeff Schneider - No Report**

- **Research Council – Dave Sargent**

Research Council met 11-06-23

-Research review committees (IACUC, HSC, & SCAC) reported on their activities

-SUNY Oswego research grant course buy-out policy was reviewed and discussed, two wording changes were made that will be approved through ORSP and then brought to FA to be reported out.

-The Council decided to review other research policies with the help of ORSP to determine if other policies need updating.

-Research Council will assemble a subcommittee to assist with the Penfield Library Research Presentation program.

-Research Council will also have a subcommittee to work with CELT to develop research workshops.

Next meeting of Research Council will be December 4th

- **Information Technology Council – Dave Sargent** – No Report
- **Campus Concept Committee – Liz Schmitt** – No report

V. Oswego Chatbot Update, Q & A – Brian Wallace

Brian gave an informative presentation of the Oz Chatbot program which has been in place for the last 3 years. He explained the purpose and process of sending texts and reviewing responses. The [complete presentation](#) is on the FA website

VI. New Business

Alternative Spring Breaks: Vanessa Taylor of SEL provided an overview of the Alternative Breaks being offered during spring break in March of 2024. The weeklong trips include Nazareth Farm, WV; Appalachia Service Project in Jonesville VA; American Hiking Society, Natural Bridge State Parks, Virginia National Parks; and a “Staycation” right here in Oswego. For complete details and FAQs about these Alternative Breaks, please visit the [Oswego Alternative Breaks webpage](#).

The meeting was adjourned at 4:19 PM

**The next (and final) meeting is December 4th
The Spring 2024 schedule will be available on the FA website**

Vacancies:

2 FA seats for Student Association (contact Liz for information)