

Via Zoom

*The meeting was called to order at 3:05 PM with a reading of the Land Acknowledgement Statement*

**I. Approval of Agenda**

The agenda was approved with revision. Item no. VIII. Report on First Year Experience postponed due to schedule conflict.

**II. Approval of November 22, 2021 Minutes**

The minutes were approved as distributed.

**III. FA Chair's Report – Liz Schmitt**

**Chair Election**

This is the last semester of my term. Under Article IX of the Bylaws, PPC will accept nominations for the chair between April 1 and April 10. If there are multiple candidates, we conduct an election with the voting faculty later in April. If there is one candidate, the PPC chair casts a ballot on behalf of FA.

I am willing to stand for a second term. It is my preference not to. I would encourage anyone interested in this position to reach out to me to discuss.

**UFS Plenary**

Eve and Frank will report on the Faculty Senate Plenary at the General Faculty Meeting on 2/7. The CGLs shared concerns about budget, consultation and communications, especially the SUNY decisions that are not cognizant of the academic deadlines faced by campuses. UFS sectors also got to bring issues to Interim Chancellor Deborah Stanley.

**General Faculty Meeting, 2/7**

Our Officer-in-Charge, Mary Toale, will give the report, so I would encourage you to send me any particular areas of concern you would like her to address.

**MSCHE**

Our final report to the review team for our MSCHE visit is submitted! Kristi and Rick will be giving an update on 2/21 on the report and virtual site visit on March 6-9 Self-Study Evaluation Team virtual visit.

**SETs**

I expect the final report for the ad hoc committee by March, with their recommendations. A reminder: In December 2022, Enterprise goes away with Blackboard, and CTS will not be supporting scantron evaluations.

**Curriculog**

We are onboarding a course and program management software solution called Curriculog. This software will manage and archive course and program approvals. Forms will be hosted in one place for review by the various bodies and approval steps are visible to all involved. This will affect the process for UCC approvals, APC, PPC and Academic Affairs. This semester we will see a pilot, but full roll out will not occur until next academic year.

**Class Recording**

As chair of FA and a faculty member, I want to encourage my colleagues to record classes, at least in the initial weeks as Omicron burns through the campus. Almost all classrooms on campus have the capability to record and livestream your voice and the computer screen and/or document camera with Zoom or Panopto, and you can link through them in Bb. The marginal cost of doing this is minimal. This is a great relief to students worried about falling behind and makes your life a lot easier. CTS has some videos to get you started, and I personally would be willing to walk through it.

**Course and Program Approval Deadlines**

For program revisions and new programs, submissions after 3/1/2022 may not make it through the process. The last meeting is 5/2, and is abbreviated for the General Faculty. There is a two-week rule to get to the floor, so all approvals up to FA need to be done by 4/18. But be aware we cannot approve 20 programs in the one-hour meeting on 5/2. Friday, 4/15, is Good Friday, there are no classes and P&P and APC will not meet.

Here are some deadlines to consider for program changes and course approvals:

UCC: By 4/4 if revisions needed; By 4/18 otherwise

Grad Council: by 4/14

Priorities and Planning: 4/8

APC: 4/1, possible 4/8

**Angela Davis**

Acclaimed educator, author and activist Angela Davis will keynote SUNY Oswego's 33rd annual Martin Luther King Jr. Celebration on Wednesday, Feb. 9. 6:30 pm Waterman Theatre. Tickets are free at [tickets.oswego.edu](https://tickets.oswego.edu); There will be a password-protected livestream as well.

**IV. Reports of Councils, Committees, and Task Forces**

- **Graduate Council Report – Isabelle Bichindaritz**  
No report.
- **Academic Policies Council – Eve Clark**  
Eve is on sabbatical and Craig Delancy will report in the future.
- **General Education Council – Rameen Mohammadi**  
No report.
- **Undergraduate Curriculum Council- Jeremy Shifton**  
No report
- **Priorities and Planning Committee – Rick Back**

No report

- **Personnel Policies Council – Jeff Schneider**  
No report. Will meet every other Monday at 8:00 am.
  
- **Research Council – Dave Sargent**  
No report. First Wed of each month 13:30 – 1:30
  
- **Information Technology Council – Dave Sargent**  
No report
  
- **Campus Concept Committee – Liz Schmitt**  
No report

**V. Elections and Vacancies**

Please let Liz know if there are changes in your department representation.

**VI. Action: Environmental Earth Science BS**

For: 93%      Against: 0 %      Abstain: 7%      Revision approved

**VII. Action: MSED Literacy Education, Birth-12 Revision**

For: 87%      Against: 0 %      Abstain: 13 %      Revision approved

**VIII. Report on First Year Experience – Mallory Bower**

Postponed due to schedule conflict.

**IX. New Business**

No new business this meeting

*The meeting was adjourned at 3:34 PM*

**The next meeting will be 2/7/22 at 3:00 pm via Zoom**