

2020-21 ARTSWEGO PROJECT SUPPORT

Name of Department or Project Sponsor _____

Name of Project _____

Dates of Project _____

Location _____

INCOME	Budget
---------------	---------------

Internal Funding	
Department Budget or Reserves	
Project Earned Income (Tickets, Fees etc.)	
Other	
Total Internal Income	-

External Funding/Other	
Grants (SCAC, Hart Hall, Foundations etc.) Private or Corporate Donations	
Other _____	

ENTER AMOUNT BEING REQUESTED FROM ARTSWEGO

Total External Income	-
------------------------------	---

Total Income	-
---------------------	---

EXPENSES	Budget
-----------------	---------------

Artistic Expenses	
Artist Fee _____	
Artist Fee _____	
Artist Travel _____	
Artist Lodging _____	
Artist Hospitality* _____	
Other _____	
Other _____	
Subtotal	-

Production and Other Direct Project Expenses	
Technical Personnel Fees	
Equipment Rental _____	
Supplies _____	
Venue Fees (If off-campus)	
Other _____	
Other _____	
Subtotal	-

Promotion and Administrative	
Paid Advertising	
Posters, Fliers, Other Printed Matter	
Design, Copywriting, Other Services	
Other _____	
Subtotal	-

Total Expenses	-
-----------------------	---

Income Less Expenses (Must = 0 To Be Correct)	-
--	---

*Please note, ARTSwego will fund artist meals and per diem but not receptions or banquets.

2020-21 ARTSWEGO PROJECT SUPPORT – Part Two

If you require extra space, please attach additional pages.

1. Describe the project and its importance to the campus and community. Does this relate to any special themes on campus? What other departments/offices on campus have been identified collaborative partners and have you been in touch with them?

2. What artist(s) will be involved? (Include links or URLs to any work samples, reviews or bios.)

3. Who is the primary audience for the project and what promotion, class involvement, or community outreach will ensure an audience? What is the anticipated attendance?

4. Who is responsible for carrying out the project, and what other partners are committed to the effort? If the project is submitted by an individual faculty member, have you discussed it with your department chair?